



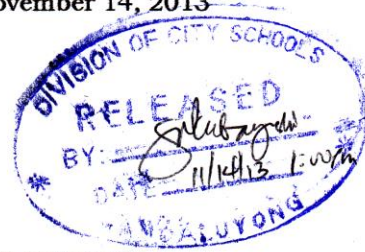
Republic of the Philippines  
Department of Education  
National Capital Region  
**DIVISION OF CITY SCHOOLS**  
City of Mandaluyong

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November 14, 2013

**MEMORANDUM**



**DESIGNATION OF OFFICER-IN-CHARGE OF THE DIVISION**

**TO:** OIC – ASDS  
Education/District Supervisors  
Elementary & Secondary Principals / PSDS  
DO Section Chiefs & Personnel

1. The field is hereby informed of the designation of **Dr. Nerissa L. Losaria**, OIC-Assistant Schools Division Superintendent, as **Officer-In-Charge** of this Division on **November 18-22, 2013** while the undersigned is attending the **SDS Leadership Program (Batch 1) at the Eugenio Lopez Center (ELC) Sumulong Highway, Antipolo City**. It is expected that the usual courtesy and cooperation be extended to Dr. Losaria.
2. Wide dissemination of this **Memorandum** is desired.

  
**EVANGELINE P. LADINES**  
Officer-In-Charge

Office of the Schools Division Superintendent