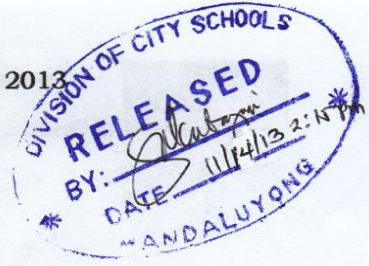




Republic of the Philippines  
Department of Education  
National Capital Region  
**DIVISION OF CITY SCHOOLS**  
City of Mandaluyong  
Tel. no. 533-60-85 Fax. No.532-71-17  
E-Mail Address: [depedmandaluyong@gmail.com](mailto:depedmandaluyong@gmail.com)  
Official Website: [depedmandaluyong.wordpress.com](http://depedmandaluyong.wordpress.com)



November 14, 2013

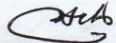


**MEMORANDUM TO:**

- OIC- Asst. Schools Division Superintendent
- Education/District Supervisors
- Principals, Elementary & Secondary Schools
- Mandaluyong Fedaration Parents Teachers Association
- Mandaluyong Teachers Federation Association
- Mandaluyong Association of Non-Teaching Personnel

The field is hereby informed on the attached **Memorandum Circular 2013, No. 017 s. 2013** from the *Office of the City Mayor*, which is explanatory and for strict compliance of all concern.

Please be guided accordingly.

  
**BONY G. ABALOS**  
Officer In-charge  
Administrative Officer V



Republic of the Philippines  
City of Mandaluyong  
Office of the Mayor

0791  
DIVISION OF CITY SCHOOLS  
**RECEIVED**  
By: Mae  
Date: 13 NOV 2013  
Time: 2:10 PM  
MANDALUYONG

**MEMORANDUM CIRCULAR** 2013 **NO. 017- S2013**

**TO :** ALL DEPARTMENT HEADS AND SECTION CHIEFS  
Mandaluyong City Government

**FROM :** BENJAMIN C. ABALOS, JR.

**RE :** AS STATED

**DATE :** 17 October 2013

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In our collective effort to reduce expenses of the City government and implement a set of policies that will reinforce our austerity measures, please be informed that all requests for food provision particularly for local meetings including but not limited to Committee or Technical Working Group meetings, fellowship, assemblies or gatherings are being discouraged and shall not be accommodated, effective immediately.

Moreover, in support to the above thrust, all invitations to national seminar workshops, conferences and training sessions from both public and private organizations, shall not be entertained/accommodated for the time being.

Please understand that this directive shall be imposed to curtail unnecessary expenses of the City Government.

**For your information, guidance and strict compliance.**