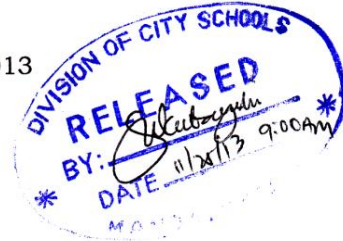




Republic of the Philippines  
Department of Education  
National Capital Region  
**DIVISION OF CITY SCHOOLS**  
City of Mandaluyong  
Tel. no. 533-60-85 Fax. no.532-71-17  
E-Mail Address: [depedmandaluyong@gmail.com](mailto:depedmandaluyong@gmail.com)  
Official Website: [depedmandaluyong.wordpress.com](http://depedmandaluyong.wordpress.com)




22 November 2013



**MEMORANDUM**

To : OIC-ASDS  
Division ALS Supervisor and Coordinators  
All ALS Mobile Teachers

1. The Division of Mandaluyong City will conduct the Workshop on the Profiling of ALS Learners and Management of the ALS Database on December 6, 2013, 8:30-5:00 p.m. in DO Conference Room.
2. The Workshop aims to
  - . Gather data on the actual ALS Learners with the use of the MIS forms through proper encoding of learners profiles
  - . Plan for community mapping strategies and ALS program interventions
3. Participants to the workshop are ALS Coordinators, Implementers and mobile teachers. Mr. Eric Corpuz will lead the encoding workshop. All participants are advised to bring the laptop issued by BALS-Central Office and all necessary data and documents.
4. All incidental expenses for food, supplies and honoraria for external resource persons shall be charged to the Division MOOE, subject to the usual accounting and auditing rules and regulations.
5. For the compliance of all concerned.

  
**EVANGELINE P. LADINES**  
OIC-Schools Division Superintendent

## Encoding and Profiling of ALS Learners and Follow-up Workshop On the Alternative Learning System

December 6, 2013, 8:30-5:00 PM, Division Office Conference Room

### Workshop Design

#### Objectives

- . Gather data on the actual ALS Learners with the use of the MIS forms through proper Encoding of Learners Profiles
- . Plan for community mapping strategies and ALS program interventions

TIME	ACTIVITY
7:30-8:00 AM	Registration
8:00 – 8:30	Opening Program . Statement of Purpose
8:30 – 12:00 PM	Presentation on the MIS System and Actual Encoding of Learners Profiles
12:00 – 1:00 PM	Lunch
1:00- 3:30 PM	Continuation of Encoding Encoding Checkpoint
3:30 – 5:30 PM	Community Mapping Strategies