

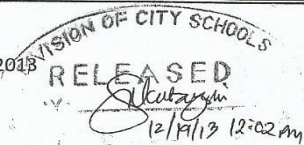


Republic of the Philippines
 Department of Education
 National Capital Region
DIVISION OF CITY SCHOOLS
 City of Mandaluyong

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December 18, 2013



DIVISION MEMORANDUM
 No. 101, s. 2013

PLACEMENT/SELECTION PROCESS OF PROSPECTIVE SDO CHIEF (Chief Education Supervisor)

To: OIC-Schools Division Superintendent
 Education/ District Supervisors
 Principals, Elementary and Secondary Schools

- Pursuant to the implementing guidelines of the DepEd Rationalization Program, the placement process for prospective Schools Division Office (SDO) Chief (*Chief Education Supervisor*) will run from December 23, 2013 to January 8, 2014.
- Hence, those who are interested to apply for the *Chief Education Supervisor* are requested to submit pertinent documents on or before **December 23, 2013** which will fall under the following criteria:

Criteria	Value
Relevance of academic preparation/ and or recent trainings	15
Technical Competence required by the functions	55
a. 20 pts. : Previous/ current job experience/s indicating that the candidate understands the functions of the job and has required technical skills to perform well	
b. 20 pts. : Relevant outputs developed by the candidate him/herself	
c. 15 pts. : Any other relevant meritorious accomplishments	
Psychosocial Attributes and Personality Traits	30
TOTAL	100

- The qualification standards for the said position is stipulated in the DECS QS Manual for Unique Positions (1995), to wit:

Position	:	<u>Chief Education Supervisor</u>
Salary Grade	:	24
Education Requirements	:	Master's degree in Education
Experience Requirements	:	4 years relevant experience involving management and Supervision
Training Requirements	:	24 hours of training in management and supervision
Eligibility	:	Teacher Eligibility, Career Service Professional
- The accountable personnel for the placement of School Division Chiefs as indicated in the Attachment 4: Mechanism for the Placement of Affected Personnel are the ASDS as well as the President of PESPA and NAPSHI. Hence, the undersigned is delegating *Dr. Nerissa L. Losaria, OIC-Asst. Schools Division Superintendent, Dr. Evelina P. Barandoc, and Dr. Evangelina A. Diaz* being the President of PESPA and NAPSHI, respectively, to lead the placement process for Chief Education Supervisor.
- Immediate and widest dissemination of this Memorandum is desired.

EVANGELINE P. LADINES
 OIC-Schools Division Superintendent