

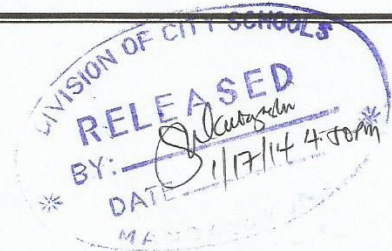


Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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E-Mail Address: depedmandaluyong@gmail.com
Official Website: depedmandaluyong.wordpress.com



RUSH



January 17, 2014

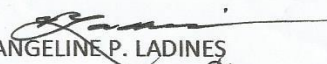
Memorandum To:

Principals, Elementary and Secondary Schools
Administrative Officer-V
Human Resource Management Officer-I

For the information, guidance and **immediate compliance** of the field, attached is the copy of Unnumbered Memorandum of Dir. Luz S. Almeda, Regional Director, DepED-NCR dated January 14, 2014, re: **URGENT: INITIAL DATA GATHERING FOR THE CRAFTING OF HUMAN RESOURCE DEVELOPMENT PROGRAMS**, which is self-explanatory.

Principals are requested to fill the initial information following the enclosed pro-format in excel form to be submitted **Monday, January 20, 2014** c/o Personnel Unit of this Office and likewise email the copy to depedmandaluyong@gmail.com for consolidation prior to submission to DepED-NCR.

Immediate compliance to this Memorandum is directed.


EVANGELINE P. LADINES
OIC-Schools Division Superintendent



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

Department of Education
National Capital Region
RECORDS AND PUBLICATION UNIT
RELEASED
JAN 14 2014
Date: _____ Time: _____

MEMORANDUM

FROM:

[Signature]
LUZ S. ALMEDA
Director IV

TO:

Schools Division Superintendents

DATE:

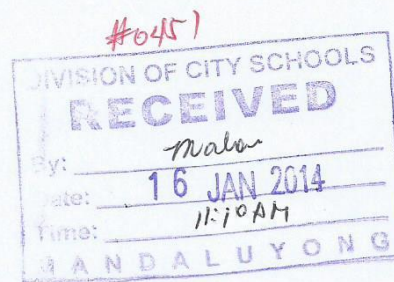
January 14, 2014

SUBJECT:

URGENT: Initial Data Gathering for the Crafting of Human Resource Development Programs

Enclosed is a copy of an URGENT FAX from the Office of Usec Rizalino D. Rivera dated January 8, 2014, which is self-explanatory.

All requested information are to be submitted by the division in MS Excel format to the School Health and Nutrition Unit @ fax no. 9201490 or E-mail at shnu_depedncr@yahoo.com for consolidation.



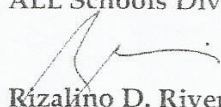


DEPARTMENT OF EDUCATION
OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

URGENT

MEMORANDUM

TO: ALL Regional Directors
ALL Schools Division Superintendents

FROM: 
Rizalino D. Rivera
Undersecretary

SUBJECT: URGENT: Initial Data Gathering for the Crafting of Human
Resource Development Programs

DATE: January 8, 2014

In view of the programming of support to the Human Resource of the Department, initial information is being requested as follows:

Number of personnel who are:	Age Range				Total
	60 - 64.9	55 - 59.9	50 - 54.9	49.9 below	
a. In very good health condition					
b. With health concerns, however, remained to be productive in work (i.e. health concerns never affected work productivity)					
c. With health issues that reduces their work productivity					
d. With debilitating illness that gravely affects work productivity					



DEPARTMENT OF EDUCATION
OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

MEMORANDUM

Additional Information per item:

For Item B:

What are the various "health concerns" of personnel which do not inhibit work productivity?

(Please add pages if necessary)

For Item C:

What are the various "health issues" of personnel which, more often than not, reduces work productivity?

(Please add pages if necessary)



DEPARTMENT OF EDUCATION
OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

MEMORANDUM

For Item D:

What are the debilitating illnesses which gravely affects work productivity of personnel?	Name of Personnel	Age (to date)	Current Position

(Please add pages if necessary)

Further, it is requested that information from the field are to be submitted by **Regions in MS Excel format**. Hence, the various Schools Division Offices are to submit **first the information to their respective Regions**, and consequently, for the Region to consolidate and submit via email to **rizalino.rivera@depd.gov.ph** on or before **14 January 2014**. *This office shall not receive any direct submissions from Division Offices.*

For your immediate action and compliance.

RegOps/Kho