



Republic of the Philippines  
 Department of Education  
 National Capital Region  
**DIVISION OF CITY SCHOOLS**  
 City of Mandaluyong

Tel. no. 533-60-85 Fax. no.532-71-17  
 E-Mail Address: [depedmandaluyong@gmail.com](mailto:depedmandaluyong@gmail.com)  
 Official Website: [depedmandaluyong.wordpress.com](http://depedmandaluyong.wordpress.com)



**MEMORANDUM**

TO: OIC, Asst. Schools Division Superintendent  
 Education Program Supervisors  
 Principals, Public Secondary Schools

Subject: **INVITATIONAL TOUR OF ZUELLIG PHILIPPINES  
 TO THE WASHINGTON SYCIP GARDEN  
 OF NATIVE TREES IN U.P. DILIMAN CAMPUS**

Date: January 28, 2014

RUSH  
 DIVISION OF CITY SCHOOLS  
 RELEASED  
 BY: *Silcubogsew*  
 DATE: 1/29/14 8:17am  
 MANDALUYONG

1. Attached is the Regional Letter No. 298, s. 2013 dated October 17, 2013 regarding the **Invitational Tour of Zuellig Philippines** for our schools to visit the **Washington Sycip Garden of Native Trees in U.P. Diliman Campus** on the schedules stated below.

School	Date	Time	No. of Participants
Highway Hills Integrated School	February 1, 2014	7:00 AM to 12:00 noon	40
Mataas na Paaralang Neptali A. Gonzales	February 8, 2014	7:00 AM to 12:00 noon	40
City of Mandaluyong Science High School	February 15, 2014	7:00 AM to 12:00 noon	40
Andres Bonifacio Integrated School	February 22, 2014	7:00 AM to 12:00 noon	20
Eulogio Rodriguez Integrated School			20

2. In this regard, each school is entitled to forty (40) participants which includes the pupils/students and accompanying –teachers per schedule. Kindly require students to secure parents’ permit for their participation.

3. For ABIS and ERIS, each school is entitled to twenty (20) participants.

4. List of participants should be sent immediately to Ms. Locsin at email address [elocsin@zuelligbuilding.com](mailto:elocsin@zuelligbuilding.com).

5. Immediate and wide dissemination of this **Memorandum** is desired.

*[Signature]*  
**EVANGELINE P. LADINES**  
 Officer-In-Charge  
 Schools Division Superintendent

*[Handwritten initials]*

*[Handwritten initials]*



Republika ng Pilipinas  
 (Republic of the Philippines)  
 KAGAWARAN NG EDUKASYON  
 (DEPARTMENT OF EDUCATION)  
 PAMBANSANG PUNONG REHIYON  
 (NATIONAL CAPITAL REGION)  
 Daang Misamis, Bago Bantay, Lungsod Quezon  
 (Misamis St., Bago Bantay, Quezon City)

Moroblyong

Department of Education  
 National Capital Region  
 RECORDS AND PUBLICATION UNIT

RELEASED

By: \_\_\_\_\_  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_

October 17, 2013

To: Schools Division Superintendents

Dear Sir/Madam:

Relative to the invitational tour of Zuellig Philippines to the Washington Sycip Garden of Native Trees in U.P. Diliman Campus, the schools listed in the attached sheet, per recommendation of the Division EPP Supervisors, are scheduled to visit the garden. This project aims to promote the planting, growing and caring of native trees among the learners and teachers under the National Greening Program (NGP) of the government.

Each school division is entitled to sixty (60) participants which includes the pupils/students and accompanying teachers per schedule. Parental consent should be sought. The tour is scheduled only on Saturday. Teachers assigned should prepare an output activity for the pupil/student-participants on what they have learned and experienced.

For proper coordination in regards to the schedule, transportation expenses and snacks of the participants, which will be sponsored by Zuellig Philippines, please directly contact Ms. Elizabeth R. Locsin at 4655211 or 09175295023. Furthermore, the list of names of the participants should be sent to Ms. Locsin e-mail address elocsin@zuelligbuilding.com ✓  
elocsin@zuelligbtay.com.

The Division EPP/TLE Supervisors are tasked to facilitate the participation of the recommended schools to the above-mentioned activity.

Thank you.

Very truly yours,

LUZ S. ALMEDA  
 Director IV

REGIONAL LETTER NO. 2013, S. 2013

6491

mae  
 30 OCT 2013  
 4:00 PM

List of Schools Division and Schools to Visit the Washington Symp Garden of Native Trees in U.P. Diliman Campus

Date	Division	Schools
A.M. October 19, 2013	Pasay	J. Rizal ES A. Bonifacio ES J. Surnulong ES
A.M. October 26, 2013	Pasay	Pasay West HS Pasay South HS Kalayaan HS
A.M. November 9, 2013	Pasay	Villamor Air Base ES Kalayaan ES T. Paez ES
P.M. November 9, 2013	Valenzuela	Dalandanan NHS Polo NHS Malinta ES
A.M. November 16, 2013	Pasay	Andres Bonifacio ES Pasay east NHS Pasay North HS
P.M. November 16, 2013	Marikina	Barangka NHS Tafong HS Sta. Elena HS
A.M. November 23, 2013	Parañaque	Masvilla NHS Parañaque NHS Parañaque ES Central
P.M. November 23, 2013	San Juan	Sta. Lucia ES Kabayanan ES Pinaglabanan ES N. Ibuna ES
A.M. December 7, 2013	Parañaque	La Huerta ES San Agustin ES Parañaque NHS-Don Galo Annex
P.M. December 7, 2013	San Juan	San Juan ES San perfecto ES P. Cruz ES Salampan ES
A.M. December 14, 2013	Parañaque	Dr. Arcadio Santos NHS Moonwalk NHS Baclaran ES Central
P.M. December 14, 2013	San Juan	San Juan National HS
A.M. January 11, 2014	Makati	Palanan ES La Paz ES San Antonio ES
P.M. January 11, 2014	Taguig-Pateros	Taguig National HS Maria Asuncion Tinga HS
A.M. January 18, 2014	Makati	Makati Science HS Makati High School
P.M. January 18, 2014	Caloocan	Amparo HS Kalayaan HS Caybiga HS Tala HS

A.M. January 25, 2014	Makati	Pitogo HS Fort Bonifacio HS
P.M. January 25, 2014	Quezon City	Krus na Ligas ES Krus na Linas HS Bago Bantay ES
A.M. February 1, 2014	Mandaluyong	Highway Hills Integrated School
P.M. February 1, 2014	Pasig	Rizal High School Nagpayong High School Pinagbuhatan HS
A.M. February 8, 2014	Mandaluyong	Mataas na Paaralang Neptali Gonzales
P.M. February 8, 2014	Las Pinas	Las Pinas NHS Las Pinas North NHS Las Pinas NHS Gatchalian Annex Las Pinas CAA National HS Main Las Pinas CAA NHS Annex Las Pinas East NHS
A.M. February 15, 2014	Mandaluyong	Mandaluyong Science HS
P.M. February 15, 2014	Las Piñas	Las Pinas East NHS Las Pinas NHS Equitable Annex Las Pinas Science NHS Golden Acres NHS Las Pinas NHS T.S. Cruz NHS
A.M. February 22, 2014	Mandaluyong	A. Bonifacio Integrated Sch. Eulogio Rodriguez Integrated Sch.
P.M. February 22, 2014	Malabon	Malabon NHS Tifajeros NHS Potrero NHS Tugatog NHS Panghulo NHS Tanong NHS Longos NHS Catmon Integrated School Concepcion Tech.Voc. Tinajeros NHS Acacia Annex

30 } Student + parents  
30 }