



Republic of the Philippines  
Department of Education  
National Capital Region  
**DIVISION OF CITY SCHOOLS**  
City of Mandaluyong

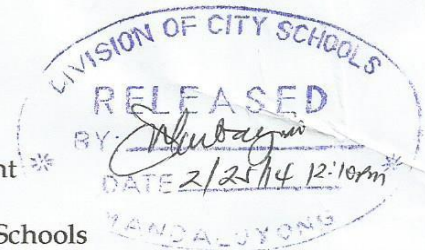
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February 24, 2014


**MEMORANDUM TO:**

OIC-Assistant Schools Division Superintendent \*  
Education / District Supervisors  
Principals, Public Elementary and Secondary Schools



The field is hereby informed on an Unnumbered Memorandum dated February 20, 2014 from **Mr. MARIO A. DERIQUITO**, Undersecretary Partnerships and External Linkages, on a Donation of "*Guide to Washington SyCip Garden of Native Trees*" from Bridgebury Realty Corporation, inviting attention to paragraph 2 which is self-explanatory in nature.

Please be guided accordingly and to fill up the Deed of Acceptance Form with Principal/ Representative to affix their signature on it "as proof that you have received the said copies".

  
**EVANGELINE P. LADINES**  
Officer In-charge  
Office of the Schools Division Superintendent

DIVISION OF CITY SCHOOLS	
<b>RECEIVED</b>	
By:	<i>Malon</i>
Date:	21 FEB 2014
Time:	1:35 pm
MANDALUYONG	



REPUBLIKA NG PILIPINAS  
 REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
**DEPARTMENT OF EDUCATION**  
 DepED Complex, Meralco Ave., Pasig City

Tanggapan ng Pangalawang Kailhim  
 Office of the Undersecretary  
 Partnerships and External Linkages

Direct Line : (+632) 633-7207  
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 Website : <http://www.deped.gov.ph>

**MEMORANDUM**

For : ALL NCR SCHOOLS DIVISION SUPERINTENDENTS  
 CC : DR. LUZ S. ALMEDA  
 Regional Director, NCR  
 From : *Deriquito*  
 MARIO A. DERIQUITO  
 Undersecretary, Partnerships and External Linkages  
 Subject : Donation of "Guide to Washington SyCip Garden of Native Trees" from Bridgebury Realty Corporation  
 Date : February 20, 2014

As DepEd sees the need to create awareness for native and indigenous trees among public school students as a means to further the appreciation of our botanical heritage, we are pleased to inform you that the Bridgebury Realty Corporation will be donating copies of the "Guide to Washington SyCip Garden of Native Trees" to public schools in the National Capital Region.

Three (3) copies of the book will be provided to the library of each of the 763 public schools in NCR. These books will be sent via courier to the division offices for distribution to public schools in your respective divisions. The Deed of Acceptance form will also be sent along with the books. As soon as you have received and checked the donation, kindly fill out the Deed of Acceptance Form and send the original copy to:

**Ms. Elizabeth R. Locsin**  
 32<sup>nd</sup> Floor, Zuellig Building  
 Makati Avenue corner Paseo de Roxas, Makati City

Please also request each principal/ representative of each school to sign on your receiving copy (or any proof that they have received the books) and send it to the same address above along with the Deed of Acceptance.

For any questions / concerns on this, please may contact Ms. Locsin at (02) 462 5211 / 0917 529 5023 and/or email her at [elocsin@zuelligbuilding.com](mailto:elocsin@zuelligbuilding.com) or the Adopt-A-School office at (02) 638 8637 or (02) 638 8639.

Thank you very much.