Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong
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DIVISION OF CITY SCHOOLS RELEASED BY: DATE 3/14/2014 5:00PM MANDALUYONG

MEMORANDUM

TO: Asst. Schools Division Superintendent
Education Program Supervisors
Principals, Mandaluyong High School
Mataas na Paaralang Neptali A. Gonzales
Andres Bonifacio Integrated School

Subject: **PLANNING-WORKSHOP FOR THE EARLY IMPLEMENTERS OF THE SENIOR HIGH SCHOOL (SHS) PROGRAM**

Date: March 14, 2014

Attached is Regional Memorandum No. 62, s. 2014 regarding **Planning – Workshop for the Early Implementation of the Senior High School (SHS) Program** at **DepEd-NCR Conference Room** on **March 20, 2014,** from **8:00 a.m.** to **5:00 p.m.**

Attendance of the following is advised.

a. SHS early Implementers:
MHS Principal and SHS Coordinator (2)
MPNAG Princpal and SHS Coordinator (2)
ABIS Principal and SHS Coordinator (2)

b. Division SHS Coordinator - Dr. Alyn G. Mendoza

c. Focal Person per Track

Academic	- Mrs. Lourdes P. Dela Cruz
Tech-Voc	- Ms. Erdelinda G. Diaz
General Academic	- Mrs. Marife V. Arias
Sports, Arts and Designs	- Mr. Rex A. Ado
d. Planning Office	- Ms. Ma. Delma A. Abringe

A registration fee of **P300** shall be collected from the participants chargeable to the division and school MOOE fund, subject to usual accounting and auditing procedures.

Wide and immediate dissemination of this **Memorandum** is desired.

EVANGELINE P. LADINES, CESO VI
Schools Division Superintendent

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

Department of Education
National Capital Region
RECORDS AND PUBLICATION UNIT
RELEASED
By: MAR 11 2014
Date:

March 4, 2014

MEMORANDUM
No. 062 s., 2014

PLANNING-WORKSHOP FOR THE EARLY IMPLEMENTERS OF THE SENIOR HIGH SCHOOL (SHS) PROGRAM

#2125
DIVISION OF CITY SCHOOLS
RECEIVED
By: Malou
Date: 12 MAR 2014
Time: 5:00pm
MANDALUYONG

To : Schools Division Superintendents
Divisions of Quezon City, Pasig, Valenzuela
Parañaque, Pasay, Mandaluyong, Malabon
Muntinlupa, Marikina and Caloocan
Concerned School Heads
SHS Transition Management Team

1. To ensure the readiness of early implementers (public schools) of the Senior High School (SHS) Program, this Office will conduct a planning cum workshop with focal persons at the Division and school levels at DepEd-NCR Conference Room on March 20, 2014, from 8:00 am to 5:00pm.

2. The target participants of this activity are:

No. of Participants/School	No. of Participants/Division	Total No. of Participants per Division
1 School Head 1 SHS Coordinator	Focal persons per track (4) Planning Officer (1)	Quezon City (33); Pasig (13) Valenzuela (9); Parañaque (11) Pasay (13); Mandaluyong (11) Manila (11); Muntinlupa (11) Malabon (9); Marikina (33) Caloocan (13)

3. A registration fee in the amount of **P300.00** payable to DepEd-NCR cashier will cover 2 heavy snacks, 1 lunch plus kits of the participants. Registration and travel expenses of the participants may be charged to local funds subject to usual accounting and auditing rules and regulations.

4. Please see attachment "A", List of SHS Documents to Bring. Participants are also requested to bring their laptops, broadband stick and extension cords.

5. For further queries, please contract Dr. Maria Teresa A. Namoro, Assistant Chief, Secondary Education Division, at telephone nos. 926-2233 or 921-5630.

6. For information and compliance.

LUZ S. ALMEDA
Director IV

Attached: as stated

Attachment "A" LIST OF DOCUMENTS NEEDED FOR SHS PLANNING-WORKSHOP

Internal:

a. Data on current teaching and non-teaching staff
b. List of existing tools and equipment (based on Training Regulation)
c. Number of needed classrooms, buildable space (sq.m./storey/classrooms)
d. Teacher needs
e. List of existing tools and equipment
f. List of needed tools and equipment
g. Survey Data (Regional Memo. No. 49, s. 2014)

External:

h. Evidence of partnership with LGUs, NGOs, HEIs (e.g. MOA, MOU), TVIs
i. In-demand industries in the Division based on consultation with private stakeholders
j. Link or industry tie-ups for job immersion of SHS learners
k. List of related industries in the area where the school is located to the track/strand offering of the school
l. List of existing industries in the locality
m. List of Higher Educational Institutions (HEIs), Technical-Vocational Institutions (TVIs) surrounding the school