


Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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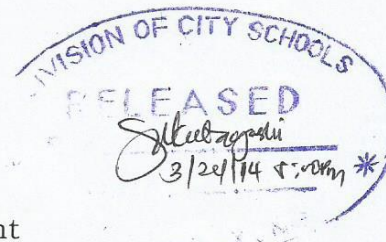
MEMORANDUM

FROM: 
EVANGELINE P. LADINES
Schools Division Superintendent

TO: Asst. Schools Division Superintendent
Education/District Supervisors
Principals, Public Elementary and Secondary Schools

SUBJECT: **SIGNATORY OFFICIALS IN SF- 5 and SF- 6 OF THE MODIFIED FORMS FOR ELEMENTARY AND SECONDARY SCHOOLS**

DATE: March 24, 2014



As per **Deped Order No. 4, s. 2014** entitled “**Adoption of the Modified Forms for Public Elementary and Secondary Schools**”, the SF-5 and SF-6 will be adopted and utilized effective End of the School Year (EOSY)2013-2014, thus this office would like to reiterate the signatory of the forms, to wit;

1. **SF-5**
 - The name and signature of the Class Adviser
 - Name and signature of the School Head
 - **Reviewed by: (Division Representative)**
 - For District I- MRS. WHELMA M. HILARIO
 - For District II- MRS. EMMA G. ARRUBIO
 - For Secondary- EDUCATION SUPERVISOR
IN-CHARGE OF THE SCHOOL
2. **SF-6**
 - Name and Signature of the School Head
 - Name and Signature who reviewed and validated the form (**Division Representative**)
 - For District I- MRS. WHELMA M. HILARIO
 - For District II- MRS. EMMA G. ARRUBIO
 - For Secondary- EDUCATION SUPERVISOR
IN-CHARGE OF THE SCHOOL
 - Noted by the Schools Division Superintendent
3. Immediate and wide dissemination of this **Memorandum** is desired.