



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

Tel. no. 533-60-85 Fax. no.532-71-17
E-Mail Address: depedmandaluyong@gmail.com
Official Website: depedmandaluyong.wordpress.com



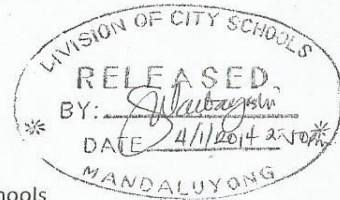
Armin

MEMORANDUM

Date : March 31, 2014

To : Assistant Schools Division Superintendent
Education/District Supervisors
Principals, Public Elementary and Secondary Schools

Subject : **MEASURES TO CONFORM WITH UNNUMBERED MEMORANDUM
DATED MARCH 20, 2014 SIGNED BY BR. ARMIN A. LUISTRO FSC
RE: DISCONTINUATION OF THE HIRING OF LGU-FUNDED AND
KINDERGARTEN VOLUNTEER TEACHERS**



In order to address disparities resulting to shortage of teachers in some schools and to provide measures on the discontinuation of the hiring of LGU-Funded and Kindergarten Volunteer pursuant to Unnumbered Memorandum dated March 20, 2014 signed by the DepEd Secretary, Br. Armin A. Luistro FSC, the following provisions shall be considered in the preparation of teaching assignments both in elementary (including kinder) and secondary schools, to wit:

1. **Master Teachers must be given full teaching loads** and special assignment such as designation as ASTP and custodians must be revoked
2. All teachers must be given full load and minimize the giving of special non-teaching assignments
3. Observe teacher-learner ratio of 1:30 for kindergarten classes, 1:45 for grades 1 and 2, and 1:55 for secondary level
4. Kinder teachers must handle 2 kinder classes
5. Apply the 1:1 (Teacher and Class) ratio for Grades 1-4 and 5-3 plan if there is sufficient number of teachers or 4-3 plan for Grades 5-6 as well as Grades 7-10
6. If there are excess teachers in one subject area in the secondary level, the teacher can be assigned in his/her minor subject area.

As per eBEIS majority of the elementary and secondary schools in this Division fall under the "blue colored zone" which indicates that there is *a surplus of teachers inspite of the 2% projected enrolment for ensuing School Year 2014-2015*. The data clearly indicates that there is sufficient number of nationally-paid teachers to manage the teaching learning process. Hence, proper teaching load assignment of all teachers is the key to address our teacher needs.

Teachers who will be declared excess once the teaching assignments are properly planned shall be assigned as Kinder teacher for elementary and Teacher In-charge of Abot-Alam Program for secondary.

It is expected that the list of excess teachers will be submitted to this Office on or before May 15, 2014 c/o Personnel Unit.

For information, guidance and strict compliance.

[Signature]
EVANGELINE P. LADINES
Schools Division Superintendent



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

Mandaluyong

Department of Education
National Capital Region
RECORDS AND PUBLICATION UNIT

RELEASED

MEMORANDUM

FROM : **PONCIANO A. MENGUITO**
Schools Division Superintendent
Officer-In-Charge
Office of the Assistant Regional Director

TO : SCHOOLS DIVISION SUPERINTENDENTS

SUBJECT : DISCONTINUATION OF THE HIRING OF LGU-FUNDED AND KINDERGARTEN VOLUNTEER TEACHERS AND REMINDERS TO HIRE ONLY QUALIFIED LGU-FUNDED AND DEPED-SUBSIDIZED TEACHERS AS OF 2012 FOR SY 2014-2015

DATE : March 24, 2014

By: [Signature]
Date: MAR 25 2014 Time: 3

1. Attached is DepEd Unnumbered Memorandum dated March 20, 2014 entitled "Discontinuation Of The Hiring Of LGU-Funded And Kindergarten Volunteer Teachers And Reminders To Hire Only Qualified LGU-Funded And DepEd-Subsidized Teachers as of 2012 For SY 2014-2015," the contents of which is self-explanatory, for the information and guidance of the field.
2. Particular attention is invited to paragraph nos. 2-3 of the said Unnumbered Memorandum,
3. Immediate dissemination of this Memorandum is desired.

#2547
DIVISION OF CITY SCHOOLS
RECEIVED
By: Malou
Date: 28 MAR 2014
Time: 8:56 AM
MANDALUYONG




Republic of the Philippines
Department of Education

0162-2502545

Tanggapan ng Kalihim
Office of the Secretary

MEMORANDUM

FOR : DEPED ARMM SECRETARY
DEPED REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS OF PUBLIC ELEMENTARY AND SECONDARY
SCHOOLS
ALL OTHERS CONCERNED

FROM : 
BR. ARMIN A. LUISTRO FSC
Secretary

DATE : March 20, 2014

SUBJECT : Discontinuation of the Hiring of LGU-funded and Kindergarten
Volunteer Teachers and Reminder to Hire Only Qualified LGU-funded
and DepEd-subsidized Teachers as of 2012 for SY 2014-2015

In our ardent desire to provide quality basic education, the Department continuously endeavors to address the perennial problem of teacher shortages in all public schools nationwide. Since SY 2010-2011, an unprecedented total of 102,623 new teaching positions (kindergarten, elementary and secondary) have been created. To provide opportunities for the regularization and absorption of all qualified kindergarten volunteer teachers and LGU-hired teachers into the national plantilla, the Department created 61,510 teacher items in 2013. For SY 2014-2015, an additional 33,194 new kindergarten, elementary, and secondary Teacher I items have been created to ensure that the regularization and absorption of the remaining qualified kindergarten volunteers and LGU-hired teachers.

For this reason, you are reminded that only qualified kindergarten volunteer teachers and LGU-hired teachers as of 2012 may be hired and regularized for SY 2014-2015. Needless to say, all appointments made must be in strict accordance with our present hiring policy.

In this connection, you are enjoined to discontinue the hiring of new LGU-funded and kindergarten volunteer teachers starting SY 2014-2015. In exceptional circumstances where a justifiable need to do otherwise exists, you are instructed to seek prior approval from the Central Office by sending a cover letter containing the relevant documentations for evaluation. The communication should be sent to this Office, attention to the Office of Assistant Secretary Jesus L.R Mateo, on or before **April 25, 2014**.

Any violation of this directive will be dealt with accordingly.

For your information and compliance.