



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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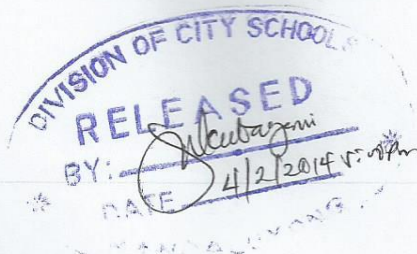
1 April 2014

MEMORANDUM

To : ASDS
Education Program and District Supervisors
Elementary and Secondary School Principals
Administrative Officer V
Section Chiefs and other School-Based NTP
President of the Mandaluyong Federation of Public School Teachers Association
President, Mandaluyong Association of Non-Teaching Personnel

ALTERNATIVE DISPUTE RESOLUTION/MEDIATION TRAINING

1. The Division of Mandaluyong City will sponsor the Alternative Dispute Resolution/Mediation Training for school principals, selected education supervisors and non-teaching personnel scheduled on May 6-8, 2014 in the Division Conference Room, Division Office, Mandaluyong City. The training will be conducted by the Conflict Resolution Group Foundation, Inc. (CORE).
2. The objectives of the training are to provide the participants with 1) orientation on the nature of conflict and the conflict management process and instruments; 2) processes and corresponding skills and behavioral strategies in the mediation process; and 3) techniques in the use of non-adversarial language. The Mediation Course prepares school principals, supervisors and other non-teaching personnel to utilize the mediation process as an alternative to legal and administrative procedures in solving grievance and other interpersonal conflicts.
3. Attached is the list of participants. They are expected to be in the venue at 7:30 a.m. sharp and to participate in all sessions, otherwise, participants need to reimburse to the Division the corresponding training fee for the missed sessions.
4. Expenses for training includes registration fee of six thousand five hundred pesos (P6,500) per participant, food, supplies and contingency, chargeable to D.O. additional MOOE. All expenses are subject to accounting and auditing rules and regulations.
6. For dissemination and compliance.



Evangelina P. Ladines
EVANGELINE P. LADINES, CESO VI
Schools Division Superintendent

LIST OF PARTICIPANTS FOR THE ALTERNATIVE DISPUTE RESOLUTION/MEDIATION TRAINING
 May 5-7, 2014 Division Office, DepEd Mandaluyong

NO.	NAME	POSITION	SCHOOL	ADDRESS	CONTACT NOS.	EMAIL ADDRESS
1	Evelina P. Barandoc	Principal III	ABIS	006, 8th St. Youngstown Village Calina	092728784666	erpbarendoc@yahoo.com
2	Elizabeth A. Reyes	OIC Principal	ALES	31 Wayan St., Barangla Itas Mandaluyong City	09088839944	elizabeth_reyes2@yahoo.com
3	Ervin A. Salazar	Principal	MPNAG	402 Cana St., Hulo Bliss Mandaluyong City	09209203550	erfin_salazar@yahoo.com.ph
4	Rosario A. Septimo	Principal	MHS	59 Acadia St., Ceribo Ft. Bonifacio Makati	09439248159	septimosar@yahoo.com
5	Terese E. Evangelista	Principal	PES	Bldg. 4 Lot 41 Ph 1-A Curie St., Pleasant Hills Subd., San Jose Del Monte Bulacan	09165978054	teevangelista@yahoo.com
6	Evangelina A. Diaz	Principal IV	BUNHS	10 Campupot St., Wawa Taguig City	09275914720	evangelina_diaz@yahoo.com
7	Janet M. Marlano	Principal III	NDFES	Unit 308 San Joaquin Condo San Rafael St., Plainview Mandaluyong City	09102397592	janetmarlano_26@yahoo.com
8	Leonila Masangkay	OIC-Principal	ATRES	185 Corner Mangga and Atis St., Summer Green Subd., Calita Rizal	09535062024	leonila.masangkay@yahoo.com
9	Mimfa A. Matabang	Principal I	PHES	570 Coronado St., Hulo, Mandaluyong City	09174419051	mimfa.matabang@yahoo.com
10	Imelda O. Garcia	Principal III	HES	6-M Vicencio Cmpd. A.T. Reyes St. Poblacion Mandaluyong City	09099387308	imelda_momay@yahoo.com
11	Efren Consemimo	Principal	ERIS	Bldg. 20 Lot 7 Soldiers Hills IV, Phase 2, Molino Bacoor Cavite	09175558181	efrconsemimo@yahoo.com
12	Romso E. Bandal	Principal III	HHIS	Ilog Pugod, Taytay Rizal	09087804738	romsoebandal@yahoo.com
13	Henry A. Sabidong	Principal I	GMSHS	1099-C Ilaya Barangla Mandaluyong City	09392286380	henry_0027@yahoo.com
14	Ermesto Jose Z. Albesa	Principal I	IBIS	137-H A. Luna St., Malinao, Pasig City	09277500452	erzabes@yahoo.com
15	Jovy D. Balbuena	EPS	DO	404 Balcay St., Bacood Sta. Mesa Manila	09476016011	heermendoaluyong@gmail.com
16	Mervie R. Duran	Principal III	PPCES	Bldg. 70 Martinez St., Addition Hills Mandaluyong City	09277755599	durammarvie@yahoo.com
17	Manuel A. Leguarta	Principal II	ILIS	759 Coronado St., Mandaluyong City	09274421116	mykyleguarta@yahoo.com
18	Corazon Regino	Principal	DBYES	Bldg. 11 Lot 9 Soldiers Hills Subd., Phase 4 Molino Bacoor Cavite	09328484703	mandalayong_elementary@yahoo.com
19	Whelma M. Hilario	Principal	MES	Welfareville Compound, Barangay Addition Hills	09494446006	
20	Olivia Pagurayan	Principal	AHIS	Welfareville Compound, Barangay Addition Hills	09235795507	
21	Editha Septimo	AO III - Records Unit	D.O.	137 Guaybano St., Bldg. 30 Addition Hills Mandaluyong City	09277956637	jhiza_fmvest@yahoo.com
22	Menchie D.C. Kubyaschi	EPS	D.O.	268-A.T. Bernardo St., Mandaluyong City	09154206298	feert_22@yahoo.com
23	Marfie V. Arias	AO V	D.O.	120 Delight St., Better Living Subdivision Paranaque City	09154206281	lorna1953@yahoo.com
24	Bony G. Abalos	EPS	D.O.	011 Bldg. 92 Molave St., Mandaluyong City	09154206283	francesher2004@yahoo.com
25	Erdelinda G. Diaz	EPS	D.O.	Bldg. 77 Lot 25 Bago St., South City Homes, Biñan Laguna	09154206280	elyngdiar@yahoo.com
26	Alyn G. Mendoza	EPS	D.O.	Bldg. 6 Lot 27 Phase I Antipolo Hills Subd. Antipolo Rizal	09154206279	galvarez57@yahoo.com
27	Rosa G. Alvarez	EPS	D.O.	125 C. Ubrillo St., Kabayanan San Juan City	09179345317	caef_nachor2008@yahoo.com
28	Cezar A. Nachor	EPS	D.O.	Calbayog St., Mandaluyong City	0939272007	
29	Victor M. Javena	PSDS	D.O.	09359247473		
30	Emima Arrubio	EPS	D.O.	Phase 2c2 Bldg. 13 Lot 30 St. Montique Valais, Binangonan Rizal	09154206288	parascaden@gmail.com
31	Eden L. Peras	EPS	D.O.	Bldg. 8 Lot 9 Phase 3 Mutual Homes, Muntinlupa City	09154206281	lourdes_delaacruz@yahoo.com
32	Lourdes P. Dela Cruz	Teacher 1	MPNAG		09228159804	
33	Miriam Villa Ignacio	AO IV	MHS		09178310405	
34	Grace R. Santiego	AO III	GMHS		09285155676	
35	Sherwin Magsombol	AO IV	JFMS	Welfareville Compound, Barangay Addition Hills	09497838493	
36	Nechita Cezar	Accountant	D.O.	Calbayog St., Mandaluyong City	09154206284	
37	Krizel Tayag	Cashier II	D.O.	Calbayog St., Mandaluyong City	09154206289	
38	Terese P. Dela Chica	Planning Officer	D.O.	Calbayog St., Mandaluyong City	09176417504	
39	Delma Abringe	HRMO	D.O.	No. 42 Backside, Barangay Vergara, Mandaluyong	09064659945	
40	Marian A. Soriano					

Sit-in Non-Paying Participants

1. Dr. Evangelina P. Ladines
2. Dr. Nerissa L. Loarla
3. Mrs. Cecilia B. Francisco (ASDS Legal Secretary)

INDICATIVE PROGRAM FLOW FOR 3-DAY TRAINING
AT THE DEPARTMENT OF EDUCATION
DIVISION OF MANDALUYONG CITY

Training Date:

May 6 to 8, 2014

Training Venue:

Division of City Schools, Mandaluyong City

Day 1

8:00AM-8:30AM	Registration
8:30AM-12:00NN	Prayer National Anthem <i>Opening Remarks from Dr. Evangeline P. Ladines.</i> School District Superintendent Introduction and Leveling of Expectations Exercises Values Circle Values Setting Victimhood Retaliatory Cycle
12:00NN-1:00PM	Lunch
1:00PM-5:30PM	Thomas-Kilman Management Style Exercises
3:15PM-3:30PM	BREAK Non-Adversarial Communication Putting NAC Together *****End*****

Day 2

8:30AM-10:30AM	Reflections Conflict Resolution Spectrum Distributive Negotiation Integrative Negotiation
10:30AM-10:45AM	BREAK Introduction to Mediation
12:00NN-1:00PM	Lunch
1:00PM-3:30PM	George and Mina How not to Mediate Mapayapa Vendors Stages in Mediation Opening Conversation Continuation Stages in Mediation
3:30PM-3:45PM	Break
3:45PM-5:30PM	Listening Skills Mediation Case 1

*****End*****

Day 3

8:30AM-10:00AM	Reflections Debriefing of Mediation Case 1
10:00AM- 10:15PM	BREAK Summarizing and Reframing Mediation Case 2
12:15NN-1:15PM	Lunch
1:15PM-1:45PM	Debriefing of Mediation Case 2 Questioning
2:30PM-2:45PM	Break
2:45PM-5:00PM	Asking question in the service of the asked Closing

*****End*****