

Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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April 14, 2014

**ATTENDANCE OF SCHOOL HEADS TO THE
COMPREHENSIVE LEADERSHIP TRAINING**

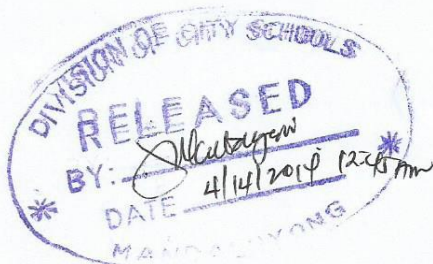
RUSH

MEMORANDUM TO: Assistant Schools Division Superintendent
Education/District Supervisors
Principals, Public Elementary & Secondary Schools

Because of the Division Activity which involves the school heads on May 16-17, 2014, we advise all school heads who were appointed from January 2007 to present to attend the Comprehensive Leadership Training 1st Batch on **April 28 – May 2, 2014.**

Please be reminded that the registration fee of Seven Thousand Three Hundred Pesos (₱ 7,300.00) shall be paid at the DepEd-NCR Cashier **on or before April 15, 2014** chargeable to MOOE Training funds subject to the usual accounting and auditing rules and regulations. It shall cover the food and accommodation for five (5) days, kit, supplies and materials, honorariums of speakers, and other expenses relative to the conduct of the said training.

Immediate and wide dissemination of this **Memorandum** is desired.



[Signature]
EVANGELINE P. LADINES, CESO VI
Schools Division Superintendent



(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
 (NATIONAL CAPITAL REGION)
 Daang Misamis, Bago Bantay, Lungsod Quezon
 (Misamis St., Bago Bantay, Quezon City)

Department of Education
 National Capital Region

RECORDS AND PUBLICATION UNIT

MEMORANDUM

FROM : PONCIANO A. MENCUTTO
 Schools Division Superintendent
 OIC, Office of the Asst. Regional Director
Officer-in-Charge

TO : Schools Division Superintendent

SUBJECT : CORRIGENDUM RE: UNNUMBERED
 MEMORANDUM ON COMPREHENSIVE
 LEADERSHIP TRAINING FOR SCHOOL HEADS

DATE : March 28, 2014

[Signature]
 RELEASED
 By: *[Signature]*
 Date: *[Signature]*

Due to technical reasons, the dates of the above training shall be moved as follows:

Batch 1 – April 7-11, 2014 to April 28 – May 2, 2014
 Check in: April 27 1:00 PM
 Check out: May 2 1:00 PM
 Deadline for Payment: April 15, 2014

Batch 2 – May 12-17, 2014
 Check in: May 11 1:00 PM
 Check out: May 17 1:00 PM
 Deadline for Payment: May 2, 2014

All School heads/principals assigned from 2007 to the present are enjoined to attend the said Training.

Immediate and wide dissemination of this Memorandum to all concerned is desired.

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 DIVISION OF CITY SCHOOLS
RECEIVED
 By: *Nalen*
 Date: 04 APR 2014
 Time: 3:57pm
 MANDALUYONG

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