




Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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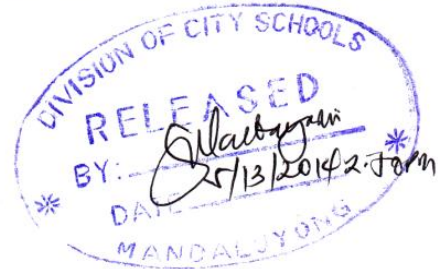
MEMORANDUM

FROM: 
EVANGELINE P. LADINES
Schools Division Superintendent

TO: Asst. Schools Division Superintendent
Education/District Supervisors
Principals, Public Elementary and Secondary Schools

SUBJECT: **TOPICS TAKEN UP DURING THE EMERGENCY MEETING OF PLANNING OFFICERS**

DATE: May 13, 2014



Relative to the Division Memorandum No. 17, s. 2014 and as per Deped Order No. 23, s. 2014 entitled "**Data Gathering Forms of the Enhanced Basic Education Information System (EBEIS) for the End of the School Year 2013-2014**", these are the topics taken up during the emergency meeting of Planning Officers and should be taken into consideration in filling-up the Government Elementary School/ Secondary School Profile.

Table A. **Irregular students** in SF6 should be included in **Number of Completers/Promotees/Graduates**

Table B1. For **instructional rooms** always count as 1 regardless of the rooms' size.

Table B2. For **non- instructional rooms** – If the room is divided in two or more, count it as to how many it has been divided not the physical structure of the room.

Table B6. Does the school have buildable space for additional classroom? Include also **condemned buildings** (don't include condemnable buildings)

Table D. **DepED Subsidized** – These are teachers who are paid by DepED through honorarium. (Example : Kinder Volunteer – not having plantilla positions . Regular teachers teaching kinder is not included.

Table E2a must tally with Table E2b. Be critical in filling up the Personnel Data, if you have *inquiries* on the number of positions assigned in the school per latest PSI-POP, please coordinate with the Personnel Section.

Table F. Class advisorship is not considered ancillary services.

Immediate and wide dissemination of this **Memorandum** is desired.