



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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June 3, 2014

MEMORANDUM

To: ASDS
Education Program Supervisors/District Supervisor
Public Principals of Elementary and Secondary Schools



**DIVISION TRAINING OF TRAINERS FOR RESULTS-BASED PERFORMANCE
MANAGEMENT SYSTEM (DTOT-RPMS)**

1. A **"Division Training of Trainers for Results-Based Performance Management System (DTOT-RPMS)"** shall be conducted on June 13, 2014, 8:00 a.m. to 5:00 p.m., Division Office Conference room.
2. This training aims to orient the trainers on the four (4) phases of the Results-Based Performance Management System; provide them with different strategies and techniques in conducting school orientation and roll out; and train them on how to accomplish different forms in the RPMS.
3. Below are the lists of participants on the said training. However, for ATRES, DBYES and RLES, the principal and one (1) expert teacher are expected to attend.

ELEMENTARY	SECONDARY
Principal	Principal
ASTP (1)	Head Teacher/ASTP (1)
Master Teacher (1)	Master Teacher (1)
Non-Teaching in charge of personnel or administration (1)	Non-Teaching in charge of personnel or administration (1)

4. Education Program Supervisors and Public Schools District Supervisor are also expected to attend.
5. To avoid disruption of classes, school heads are advised to make necessary arrangement on the loads of master teacher attendee.
6. Expenses shall be charged to the Division MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this **memorandum** is desired.


EVANGELINE P. LADINES, CESO VI
Schools Division Superintendent