



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong
Tel. no. 533-60-85 Fax. no. 532-71-17
E-Mail Address: depedmandaluyong@gmail.com
Official Website: depedmandaluyong.wordpress.com



4 June 2014

MEMORANDUM

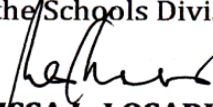
To : Education Program and District Supervisors
Elementary and Secondary School Principals

Subject : **OPLAN Balik Eskwela**



1. We reiterate the DepEd Policy on the admission of all students who wish to study in our schools, including transferees and returning students. All transferees and other returning students **should be accepted immediately** on the day they report to schools. There are reports that these students are asked to come back on later dates.
2. All guidance/testing/interview processes should be conducted right away. Guidance teachers/coordinators must observe tact and courtesy in attending to parents and students. The Division Office shall deal with any act of discourtesy and complaints from parents regarding negative behavior of guidance and other school personnel.
3. For immediate dissemination and compliance

For the Schools Division Superintendent:


NERISSA L. LOSARIA

Assistant Schools Division Superintendent