



MEMORANDUM

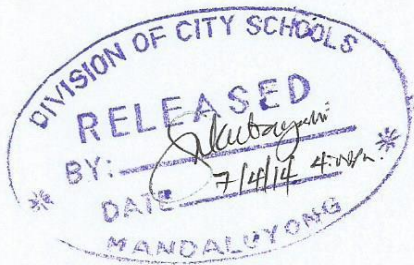
TO: Asst. Schools Division Superintendent
Education Program Supervisors/District Supervisor
Principals, Public Elementary and Secondary Schools

RUSH

Subject: **MONITORING OF THE NATIONAL ECOSAVERS PROGRAM (NEP)**

Date: July 4, 2014

1. Attached is the unnumbered DepEd Memorandum dated June 24, 2014 regarding the **Monitoring of the NATIONAL ECOSAVERS PROGRAM (NEP)** in the 16 divisions on July 8 – 11, 2014
2. Preferential attention is invited to paragraphs 1, 2, 3 and 4 of the said memorandum.
3. Enclosed is the National Ecosavers Program Monitoring Instrument and the **ECOSAVER'S MECHANICS/GUIDELINES**.
4. You are hereby advised to submit the NEP Monitoring Instrument form to Mr. Eden L. Paras Division NEP coordinator for consolidation and to be submitted to the office of the Health and Nutrition Center, DEPED Central Office.
5. Immediate and wide dissemination of this **Memorandum** is desired.



[Signature]
EVANGELINE P. LADINES, CESO VI
Schools Division Superintendent



Republic of the Philippines
 Department of Education
HEALTH AND NUTRITION CENTER



Office of the Director

#4786

MEMORANDUM

FOR : LUZ S. ALMEDA
Regional Director, DepED-NCR

FROM : ELLA CECILIA G. NALIPONGUIT, MD, CESO
Director III

SUBJECT : MONITORING OF THE NATIONAL ECOSAVERS PROGRAM
 (NEP)

DATE : June 24, 2014

DIVISION OF CITY SCHOOLS
RECEIVED
 By: *Joseph*
 Date: 03 JUL 2014
 Time: 9:15pm
 M D A L U Y O N C

The Health and Nutrition Center, DepED-NEP Secretariat together with the members of the National Technical Working Group (NTWG) will monitor the implementation of the ecosavers program in the 17 divisions on July 8-11, 2014.

The monitoring aims to gather updated reports, observe good practices and get feedback from school administrators and partners as input to the second report to be presented during the Human Development Poverty Reduction Cluster (HDPRC) meeting on the second week of August 2014. As you are aware, the HDPRC has identified the NEP as one of the DepED's convergence programs.

In this connection, may we request the regional NEP focal person to coordinate with the divisions concerned to facilitate the preparation of the following.

~~Division Office~~

- ~~• Presence of DO-NEP-TWG during the visit~~
- ~~• Ensure the availability of NEP Reports (Accomplishments, Liquidation etc.)~~

~~School~~

- ~~• Presence of school NEP TWG/Committee~~
- ~~• Actual observation of ecosavers day~~
- ~~• Visit to school facilities eg. MRF, Compost Area, GPP and others)~~
- ~~• Accomplishment and liquidation reports~~

Further, may we request the region to prepare the itinerary of travel to the 17 divisions. Two schools per division shall be visited. For those schools that will not be visited by the team, please request the school NEP coordinator to fill out the monitoring tool and submit to the division for consolidation. The division consolidated report shall be collected by the monitoring team during the visit.

Attached for reference is the monitoring tool.

Thank you

cc: All Schools Division Superintendents
 DepED-NCR

**NATIONAL ECOSAVERS PROGRAM
MONITORING INSTRUMENT**

Note: This form shall be filled out by the School NEP Coordinator to be submitted to the Division Coordinator for consolidation.

Region: _____ Date accomplished: _____
Division: _____

School Profile

Name of School: _____
Address: _____
Name of Principal: _____ Contact No. _____
Number of Enrolment: _____

1. Orientation

- 1.1. Date orientation conducted _____
- 1.2. Number of participants _____
 - Teachers & Non-Teaching Personnel _____
 - NEP TWG Members _____
 - PTA Members _____
 - Other Stakeholders _____

2. Availability of Passbook

- 2.1. No. of passbook received _____ Date received: _____
- 2.2. No. of passbook received _____
from other sources (please specify sponsor(s)) _____
- 2.3. If none, what action was undertaken by the school? _____

3. Organization of School NEP Committee

- 3.1. Date organized _____
- 3.2. Composition

	Name	Position	Agency
1.			
2.			
3.			

3.3. Date(s) of meetings conducted (should be supported with minutes) _____

4. Fund Management

- 4.1. Total amount received _____ Date received _____
- 4.2. Date disbursed _____ Balance on hand _____
- 4.3. Date liquidation report submitted to Division Office _____

5. Savings Component

5.1. Name of banks with existing partnership with school (Enumerate):

5.2. Number of children with new bank accounts for NEP _____

5.3. Total amount generated by the students _____

5.4. Total amount raised by the school for replenishment of the ₱150,000.00 financial assistance _____

6. Waste Diversion Rate

How to compute:

$$\frac{\text{Total recyclables} + \text{compostables}}{\text{Estimated Waste Generation}}$$

7.

Issues and Concerns	Actions taken

Submitted by:

NEP Coordinator

Noted by:

Principal

**SEARCH FOR THE BEST IMPLEMENTER OF ECOSAVERS
SCHOOL YEAR 2014-2015**

MECHANICS/GUIDELINES

- 1 The search is open to all public elementary and secondary school in the National Capital Region.
- 2 Each schools division"'s Selection Committee will conduct the search in their respective division to determine the entries in the regional level (1 Elementary school and 1 Secondary school).
- 3 The list of the recommended Division entries should be submitted to the Regional Office on or before _____.
- 4 Documents are to be filled in the school concerned and will be validated during the visit of the Regional Validation Team.
- 5 The Regional Team composed of the Regional Supervisors will rate the work/output of the schools.
- 6 Awards to be given to the winning schools in the elementary and secondary levels are as follows.

Place/Rank	Cash	Trophy/Certificate
1st Place		Trophy for the School Certificates to the School Principal and Coordinator and Division Supervisor in-Charge
2nd Place		Trophy for the school Certificates to the School Principal and Coordinator and Division Supervisor in-Charge
3rd Place		Trophy for the school Certificate of Recognition to the School Principal and Coordinator and Coordinator and Division Supervisor in-Charge
Consolation Next two winners		Certificate of Recornition to the School Principal and Coordinator and Division Supervisor in Charge
Participating Schools		Certificate of Recognition to the School Principal and Coordinator and Divion Supervisor in Charge

7 The Following are the Categories/Criteria for the Selection.

CATEGORIES/ITEMS	Pts.	Rating
1 ENGINEERING (65%)		
A. Waste Segregation (15%)		
1. Appropriateness of trash bins for the kinds of wastes generated by the school	3	
2. Following of waste segregation system by teachers, students, staff, utility personnel and parents		
Biodegradable (2)		
Non-Biodegradable (2)	6	
Recyclable (2)		
3. Strategic location of trash bins		
4. Clarity and prominence of trash bins labels		
TOTAL POINTS	15	
B. Collection and Recovery (30%)		
1. Collection of residuals, compostables and recyclables		
Permanent Structure of MRF with 3 segregation processes (6 pts.)		
Improvised Structure of MRF with 3 segregation processes (4 pts)	7	
Open with 3 segregation processes (eg. Sacks, baskets, net) etc. (3 pts.)		
Note: Deduction of 0.5 for every missing processes		
2. Cleanliness of recyclables	4	
3. Cleanliness and orderliness of MRF	4	
4. Income generation from recyclables and/or compostables (record of sales and funding)		
Php. 5,000 % above	15	
Php. 2,500 - 2,999 (6 pts.)	10	
Php 2,000 - 1,499 (4pts)	8	
Php. 1,500 - 1,999 92pts)	5	
Note : With official receipt from accredited Business/Enterprise		
C. Records Keeping (8%)		
Orderliness and systematic records k		
School		
Student/pupils		
Timeliness & Completeness of data (3%)		
Checking/Monitoring of recors (2%)		
TOTAL POINTS	30	
II. LINKAGES (5%)		
Number of stakeholders/partner:		
4 % above (5pts)		
3 & above (4 pts.)		
2 & above (3pts)		
1 & above (2pts)		
TOTAL POINTS	5	
III. DOCUMENTATION (20 pts.)		
A. Action Plans (10%)		
Preparedness of action plan duly signed by the Principal and Schools 5%	10	
Division Superintendent		
Accomplishment of the Action Plan (5%)		
B. Information and Learning (10 %)		
- Orientation of teachers , students and school personnel on the NEP		
- Orientation of the parents and community on the NEP		
- Display of signs related to NEP		
- Integration of Nep concept in the lessons		
- Organizes Nep Committee	10	
Note: Data should be supported with pictures		
TOTAL POINTS	20	
IV. EFFECTIVENESS OF THE NEP (15%)		
- Program and effectiveness of NEP committee in over-seeing the implementation of the program (1pt)		
- Apptication of learning within the school (2pts)	15	
- Degree of involvement of parents and/or community in the NEP of the school (2 pts.)		
- Degree of involvement of student leaders in the NEP (2pts)		
TOTAL POINTS	15	
V. OTHER INITATED PROJECTS/RELATIVE TO NEP (15%)	15	
OVERALL POINTS	100%	