



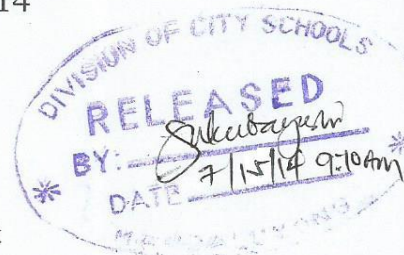
Republic of the Philippines  
Department of Education  
National Capital Region  
**DIVISION OF CITY SCHOOLS**  
City of Mandaluyong

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July 14, 2014

**STUDENT'S SCHOOL IDENTIFICATION CARD (ID)**



**MEMORANDUM TO:** Assistant Schools Division Superintendent  
Education/District Supervisors  
Principals, Public Elementary and Secondary Schools  
Administrative Officer V

In connection with the goal of delivering the basic needs of our pupils/students, the undersigned would like to inform the field that we have requested to the Office of the Mayor for the provision of Student's School Identification Card (ID) for the following learners:

- a. Kindergarten
- b. Grade One
- c. Grade Seven
- d. Transferees (all levels)

It is observed that only the above-mentioned learners are requested by the undersigned for the provision of School ID. Because of this, school heads are advised to provide a sticker to be placed in the ID of old students for proper identification. It must be clearly stated in the sticker that it is **valid for School Year 2014-2015**. Expenses can be charged to School MOOE/Local Funds subject to usual accounting and auditing rules.

For your guidance and strict compliance.

  
**EVANGELINE P. LADINES, CESO VI**  
Schools Division Superintendent