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Department of Education  
National Capital Region  
DIVISION OF CITY SCHOOLS  
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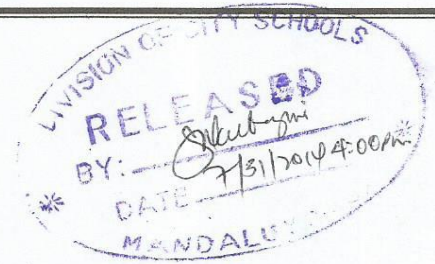
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**MEMORANDUM**

Date : July 31, 2014  
To : Principals, Public Elementary and Secondary Schools  
Subject : **RECOGNIZED AND ACCREDITED TRAINING INSTITUTIONS (ATI)**




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Enclosed herewith is the copy of Civil Service Memorandum Circular No. 13, s. 2014 dated July 11, 2014 re: Recognized and Accredited Training Institutions (ATI) CSC. It is reiterated that accreditations granted to all private training institutions prior to the issuance of the revived ATI program (Resolution No. 1200692) is hereby invalidated and revoked. Institutions that intend to be accredited again should apply subject to the guidelines/procedures under the new system of accreditation.

Institutions listed under CSC MC 21, S.2013 are considered CSC recognized or accredited, as the case may be, and training acquired from the same is considered meeting the relevant training requirement, under the Qualification Standard (QS), for appointment to positions in the civil service.

For information and guidance.

  
**EVANGELINE P. LADINES**  
Schools Division Superintendent



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DIVISION OF CITY SCHOOLS  
**RECEIVED**

By: Malou  
Date: 25 JUL 2014  
Time: 5:15 pm  
MANDALUYONG

MC No. 13, s. 2014

**MEMORANDUM CIRCULAR**

**TO : ALL HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS; AND STATE UNIVERSITIES AND COLLEGES**

**SUBJECT: Recognized and Accredited Training Institutions (ATI)**

In CSC Resolution No. 051858, dated December 14, 2005, as implemented by MC No. 03 s. 2008, dated January 20, 2006, the Commission terminated the Accreditation of Training Institutions (ATI) program.

The program was revived on April 25, 2012 pursuant to CSC Resolution No. 1200692 "**Accreditation of Training Institutions**" as amended by Resolution No. 1300618, promulgated April 22, 2012 which was published in Manila Times last April 20, 2013. Relative to this, **CSC Resolution No. 1300981 "Qualification Standards on Training"**, dated May 17, 2013, as implemented by MC No. 21, s. 2013, dated October 29, 2013, enumerated seven (7) general categories of institutions from which training may be acquired. The specific list of training institutions for each of these categories is provided in **CSC Announcement No. 21, s. 2014**, dated April 3, 2014 (updated list is posted at [csc.gov.ph](http://csc.gov.ph)).

CSC Resolution No. 1200692, provides that "x x x *all private training institutions the accreditation of which was terminated pursuant to MC No. 03 s. 2006 and would want to be accredited again, shall apply anew xxx*". In this regard, the Civil Service Institute (CSI) notified all previously accredited institutions informing them of the new provisions.

However, it has come to the attention of the Commission that some private training institutions are still invoking their previous CSC accreditation in marketing their training programs to the prejudice of the government and to the disadvantage of the public.

Therefore, it is reiterated that:

1. Accreditation granted to all private training institutions prior to the issuance of the revived ATI program (Resolution No. 1200692) is hereby invalidated and revoked. Institutions that intend to be

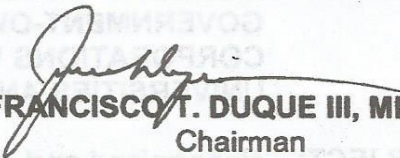


accredited again should apply subject to the guidelines/procedures under the new system of accreditation.

2. Institutions listed under CSC MC 21, s. 2013 are considered CSC recognized or accredited, as the case may be, and training acquired from the same is considered meeting the relevant training requirement, under the Qualification Standards (QS), for appointment to positions in the civil service.

For ATI guidelines, visit [http://excell.csc.gov.ph/CSI/csi\\_atiHOME.html](http://excell.csc.gov.ph/CSI/csi_atiHOME.html).

For strict compliance.

  
**FRANCISCO T. DUQUE III, MD, MSc**  
 Chairman

JUL 11 2014