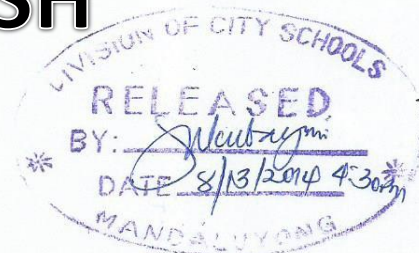


MEMORANDUM

RUSH

TO: Asst. Schools Division Superintendent
Education Program Supervisors/District Supervisors
Principals, Highway Hills Integrated School
Pedro P. Cruz Elementary School
Eulogio Rodriguez Integrated School
Doña Pilar C. Gonzaga Elementary School
Mandaluyong Elementary School
Pleasant Hills Elementary School
Nueve de Febrero Elementary School
Isaac Lopez Integrated School
Mataas na Paaralang Neptali A. Gonzales
City of Mandaluyong Science High School



Subject: **SCHOOL CONTINUOUS IMPROVEMENT READINESS ASSESSMENT**

Date: August 13, 2014

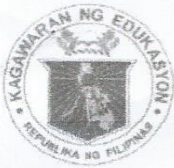
Attached is DepEd Memorandum from Usec. Rizalino D. Rivera, Undersecretary for Regional Operations, requesting participation of selected schools of this Division for the **School Continuous Improvement Readiness Assessment Survey on August 14, 2014, 1:30 – 3:30** at the **Division Office Conference Hall, Mandaluyong City**.

One (1) participant per selected school is advised to attend, to wit: If the principal can not attend, the ASTP is advised to represent the school.

HHIS (1)	PHES (1)
PPCES (1)	NDFES (1)
ERIS (1)	ILIS (1)
DPCGES (1)	MPNAG (1)
MES (1)	CMSHS (1)

Wide and immediate dissemination of this **Memorandum** is desired.


EVANGELINE P. LADINES, CESO VI
Schools Division Superintendent



DEPARTMENT OF EDUCATION

OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

1917

DIVISION OF CITY SCHOOLS	
RECEIVED	
By: <u>Malou</u>	
Date: <u>13 AUG 2014</u>	
Time: <u>8:35 AM</u>	
M A N D A L U Y O N G	

MEMORANDUM

TO: TERESITA M. VELASCO Regional Director, Region I	MARITES A. IBAÑEZ Schools Division Superintendent, Laguna
ISABELITA M. BORRES Regional Director, Region III	ROMMEL C. BAUTISTA Schools Division Superintendent, Rizal
DIOSDADO M. SAN ANTONIO Regional Director, Region IV-A	BEBIANO I. SENTILLAS Schools Division Superintendent, Albay
RAMON FIEL G. ABCEDA Regional Director, Region V	THELMA C. QUITALIG Schools Division Superintendent, Samar
JOHN ARNOLD S. SIENA Regional Director, Region VI	MA. GEMMA M. LEDESMA Schools Division Superintendent, Bacolod City
CARMELITA T. DULANGON Regional Director, Region VII	ARDEN D. MONISIT Schools Division Superintendent, Cebu
LUISA BAUTISTA-YU Regional Director, Region VIII	WILFREDA D. BONGALOS Schools Division Superintendent, Bohol
SHIRLEY O. CHATTO Regional Director, Region X	CHERRY MAE L. LIMBACO Schools Division Superintendent, Misamis Oriental
NENITA E. LUMAAD Regional Director, Region XI	HELEN D. PAGUICAN Schools Division Superintendent, Davao City
LUZ S. ALMEDA Regional Director, National Capital Region	ELIZABETH E. QUESADA Schools Division Superintendent, Marikina City
ALMA RUBY C. TORIO Schools Division Superintendent, Pangasinan I	EVANGELINE P. LADINES Schools Division Superintendent, Mandaluyong City
LEONARDO D. ZAPANTA Schools Division Superintendent, Pampanga	PONCIANO A. MENGUITO Schools Division Superintendent, Quezon City
ROMEO M. ALIP Schools Division Superintendent, Bulacan	

SUBJECT: *School Continuous Improvement Readiness Assessment*

DATE: August 12, 2014

Last year, the Department of Education implemented a Continuous Improvement (CI) Program using a modeling approach. This was done in partnership with the Government of Australia, Department of Foreign Affairs and Trade. CI is seen as a systematic method of problem analysis and solutions



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OFFICE OF THE UNDERSECRETARY
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development to improve school performance metrics. It aims to engage all levels in the Department of Education to improve the quality of education focusing on learners and other stakeholders.

In response to Secretary Armin Luistro's directive to fully roll-out CI across all elementary and high schools, the CI project will conduct a school readiness assessment survey. It aims to gather data on the schools' level of awareness of Continuous Improvement (CI) as well as the level of readiness for using a CI Learning System.

The CI Learning System is a computer based system that will provide access on the CI learning materials to all school staff for appreciation, knowledge sharing and eventually allow all schools to implement their own school improvement projects guided by the CI methodology.

The research will cover a sample of about 150 public schools (both Elementary and High School) in 15 Divisions of DepED.

The Schools Division Superintendent will be asked to nominate ten schools which will participate in the survey under their Division. Attached in Annex A are guidelines in selecting the schools. Ideally, the School Head should represent the school but in cases where this is not viable, they may designate an alternate. The activity will administer a guided survey using a questionnaire. The researcher will explain the items that are being asked and may answer clarifications when needed. A short focused group discussion (FGD) will follow to elicit other information.

It will be a two hour activity (1:30pm-3:30 pm) that will be conducted at the Division Office. Our Learning Service Provider (LSP) Human Capital Asia will assign their researchers to conduct the survey.

Table 1
Proposed distribution of the sample schools among selected divisions

Proposed Divisions	Number of Schools	Target date
National Capital Region		
Quezon City	10	August 14
Marikina City	10	August 14
Mandaluyong City	10	August 14
Region 1		
Pangasinan I	10	August 20
Region 3		
Pampanga	10	August 15
Bulacan	10	August 15
Region 4A		
Rizal	10	August 15
Laguna	10	August 20
Region 5		
Albay	10	August 22
Region 6		
Bacolod City	10	August 18
Region 7		
Bohol	10	August 22
Cebu	10	August 25
Region 8		



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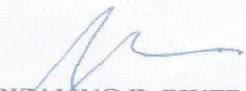
Samar (Western)	10	August 15
Region 10		
Misamis Oriental	10	August 20
Region 11		
Davao City	10	August 19
Total	150	

This activity is targeted to start by August 14, 2014 and will be conducted in batches until August 31, 2014. The schedule will be coordinated with you by our Office and our LSP, Human Capital Asia (HCA).

Meals and materials shall be shouldered by HCA. Land transport arrangements from the participants' office to the venue and other incidental expenses shall be charged to local funds.

For queries and clarification, you may contact Angelika Britanico at (02) 637 6207 or angelika.britanico@deped.gov.ph.

For your information and appropriate action.


RIZALINO D. RIVERA
Undersecretary



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FOR REGIONAL OPERATIONS

ANNEX A

Proposed Guidelines for the Selection by Divisions of Sample Schools for the CILS Readiness Assessment

1. Schools should not have participated in the first phase of the CI Programme – meaning should not be one of the 34 model schools
2. Schools included should be a mix from varying conditions with regards to availability of electrical power, internet connection, mobile phone signal and computer facilities. This is a suggested mix and may be not feasible to include schools from all these conditions in some divisions. In this case, it will be up to the SDS to decide.
3. The mix should contain more rural based schools than those from the urban areas
4. One representative from each school is desired. The representative can be the school head, head teacher, regular teacher or school staff.