



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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August 14, 2014

RUSH

**FREE ANTI-FLU VACCINATION
FOR CITY PAID CASUAL AND REGULAR EMPLOYEES**

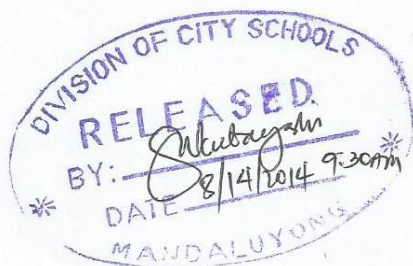
MEMORANDUM TO: Assistant Schools Division Superintendent
Education/District Supervisors
Principals, Public Elementary and Secondary Schools
Administrative Officer V

Attached is a copy of City Human Resource Management Department (HRMD) Memorandum No. 0561 entitled "**Free Anti-Flu Vaccination**", which is self-explanatory and for information of all concerned.

The above-mentioned free vaccination is for all City Paid Casual and Regular Employees which will be given at the City Health Office, 3rd Floor of Executive Building on August 11-15, 2014 from 9:00AM until 4:00PM.

It was mentioned in the posted memorandum yesterday that the School Board is scheduled only on August 13, 2014. This Office has received the memorandum only at the same date thus, we called up the City HRMD to clarify the schedule. As per conversation to the City HRMD, those employees under School Board who are not able to come to the City Health Office on August 13, 2014, they can still avail the free anti-flu vaccination on August 14-15, 2014. At least 1,200 City employees shall be accommodated per day. Please bring valid Identification Card (ID) to avail the free vaccination.

For information and guidance.



[Signature]
EVANGELINE P. LADINES, CESO VI
Schools Division Superintendent



Republic of the Philippines
CITY OF MANDALUYONG

City Human Resource Management Department

MEMORANDUM NO. 0561

Series of 2014

To : **ALL CITY EMPLOYEES**
Subject : **FREE FLU-VACCINATION**
Date : **August 12, 2014**

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DIVISION OF CITY SCHOOLS	
RECEIVED	
By:	<u>Malou</u>
Date:	<u>13 AUG 2014</u>
Time:	<u>3:50pm</u>
MANDALUYONG	

Please be informed that as part of the City's Program on Health and Wellness, the City Mayor is providing an ANTI-FLU VACCINATION for free to all city employees through the City Health Department.

In view thereof, all city employees are encouraged to take the said medical procedure as prevention to the most common disease which is "FLU." You can come to the City Health Office (3rd Floor, Executive Bldg.) on August 11 - 15, 2014) from 9:00 a.m. until 4:00 p.m. At least 1,200 employees shall be accommodated per day.

Be guided accordingly.

Thank you.


FLORDELIZA DE LEON BONADOR
City Personnel Officer

cc: All Offices