



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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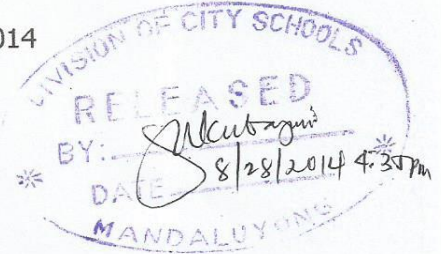


August 28, 2014

RUSH

MEMORANDUM

TO : **Asst. Schools Division Superintendent**
Education/District Supervisors
Division Section Chiefs
Other concerned



SUBJECT: EXIT CONFERENCE ON INTERNAL AUDIT SERVICE (IAS)

In response to the enclosed letter of Milagros T. Talinio, Director IV, Internal Audit Service (IAS), Department of Education, inviting the presence of selected Supervisors, Principals and Section Chiefs to the exit conference to discuss the team's preliminary findings and elicit reactions/comments after the conduct of a special audit in DepEd Mandaluyong, please be advised to attend this activity.


The exit conference is on **29 August 2014, 1:30 PM** at the **Division Conference Hall, Mandaluyong City**.

Below are the participants who shall attend the exit conference:

Ms. Erdelinda G. Diaz	Mrs. Marian A. Soriano or representative
Mr. Rex A. Ado	Ms. Krizel A. Tayag
Mrs. Emma G. Arrubio	Mrs. Menchie C. Kubayashi
Dr. Evangelina A. Diaz	Mrs. Teresita P. Dela Chica
Dr. Evelina P. Barandoc	Mrs. Cecilia Z. Tria
Mr. Romeo E. Bandal	Ms. Anna Marie Mayoya
Mr. Rosarito A. Septimo	
Mr. Bony G. Abalos	

Immediate dissemination of this **Memorandum** is requested.

For: **EVANGELINE P. LADINES, CESO VI**
Schools Division Superintendent

By: 
NERISSA L. LOSARIA, CESO VI
Asst. Schools Division Superintendent



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION



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INTERNAL AUDIT SERVICE

19 August 2014

Dr. Luz S. Almeda
Regional Director
DepED – NCR
Quezon City

Attn: Dr. Evangeline P. Ladines, CESO VI
Schools Division Superintendent
DO-Mandaluyong City
Highway Hills, Mandaluyong City

#0178

DIVISION OF CITY SCHOOLS	
RECEIVED	
By: _____	<i>Joseph</i>
Date: _____	27 AUG 2014
Time: _____	8:30 AM
MANDALUYONG	

Dear Dr. Almeda:

The Internal Audit Service (IAS) will conduct a special audit in DepED-NCR RPSU and Accounting Division and in DO Mandaluyong on August 20, 22, 26 and 27, 2014 per directive signed by Undersecretary Francisco M. Varela dated 18 August 2014. The audit will cover the RO's and division's payroll system for CYs 2012 and 2013 and will require the gathering of important records from your offices, as well as conducting interviews with your concerned officials and employees.

The team members are as follows:

HEIDI C. SALES – Internal Auditor III, Team Leader
ROLLY V. SORIANO – Internal Auditor I
EMMA G. ALOJIPAN – Internal Auditing Assistant

An exit conference shall be held on 29 August 2014 to discuss the team's preliminary audit findings and elicit your reactions/comments thereon. Any assistance you can extend to the team to enable them achieve their objectives on time will be most appreciated.

Thank you.

Very truly yours,

MILAGROS T. TALINIO
Director IV