

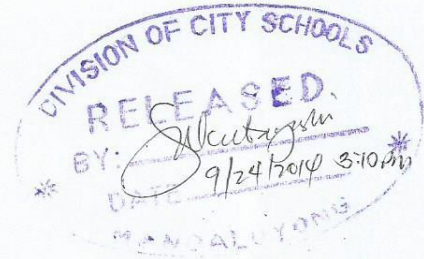


Republic of the Philippines  
Department of Education  
National Capital Region  
**DIVISION OF CITY SCHOOLS**  
City of Mandaluyong

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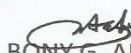


1<sup>st</sup> Inorsement  
September 24, 2014



Respectfully referred to the Principal, City of Mandaluyong Science High School, this Division, the herein invitation from the Government Service Insurance System (GSIS) for **Ms. LOURDELINE LACSON**, Teacher-II to participate in the Focus Group Discussion which will be held on **September 25, 2014, 8:30 in the morning at the GSIS Training Room A – Core G, Pasay City**, contents noted and recommending favorable approval.

For the Officer In-charge of the Office of the Schools Division Superintendent:

  
BONY G. ABALOS  
Administrative Officer-V



**GSIS** Government Service Insurance System  
Financial Center, Pasay City, Metro Manila 1308

RUSH

September 23, 2014

**The Principal**  
CITY OF MANDALUYONG SCIENCE HS  
E PANTALEON ST., HULO  
MANDALUYONG CITY, METRO MANILA 1550

Attention: HR Head

Dear Sir / Maám:

The present GSIS leadership has committed to be more transparent, consultative and member-focused. As a step in this direction, we have implemented various reforms to make our service more responsive to our stakeholders.

In an effort to evaluate and further improve our benefits and services, we are gathering feedbacks from our members and pensioners. **In line with this, we would like to request you to allow the employee(s) listed below to participate in a Focus Group Discussion (FGD), as follows:**

✓ Name of participant	Schedule of FGD	Time	Venue
LACSON, LOURDELINE	9/25/2014	8:30AM	GSIS Training Room A - Core G, Pasay

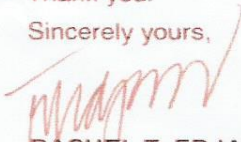
The employee(s) make up the representative sample of the population of our respondents. They were selected based on their age, gender and employer-agency. Thus, in order to protect the integrity of our study, we earnestly request that your office send the individuals we have identified in the list to be our respondents. **Their views and comments will help us improve our programs and serve you better.**

Participants and respondents are assured that all information to be gathered in the activities will be kept strictly confidential.

Should you have questions regarding our request, you may reach us at (02) 891-6297 and look for Ms. Ami Antony

Thank you.

Sincerely yours,

  
**RACHEL T. EDJAN**  
Manager  
NCR DEPARTMENT I

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9/24/2014  
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CMSHS