



Republic of the Philippines
 Department of Education
 National Capital Region
DIVISION OF CITY SCHOOLS
 City of Mandaluyong

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Date : September 29, 2014

Memorandum To : Education/ District Supervisors
 Principals, Public Elementary and Secondary Schools
 Administrative Officer-V
 Section Chiefs
 President, MANTEP

Subject : **INTERVIEW OF QUALIFIED APPLICANTS FOR ADMINISTRATIVE ASSISTANT-III (SENIOR BOOKKEEPER) AND ADMINISTRATIVE ASSISTANT-II (DISBURSING OFFICER) FOR SELECTED SECONDARY SCHOOLS**

RELEASED
 BY: *S. Katayun*
 DATE: *9/30/2014 9:50am*
 MANDALUYONG

Please be informed of the interview schedule of the qualified applicants for **Administrative Assistant-III (Senior Bookkeeper)** in Ilaya Barangka Integrated School (IBIS), Eulogio Rodriguez Integrated School (ERIS) and Highway Hills Integrated School (HHIS) as well as **Administrative Assistant-II (Disbursing Officer)** in Andres Bonifacio Integrated School, ERIS and HHIS which is set on **October 8, 2014, 9:00 in the morning** at the Division Office Conference Room.

Hereunder is the list of qualifiers:

Administrative Assistant-III (Senior Bookkeeper)	Ms. Denise Marie D. Camorongan Mr. Juanito Rey S. delos Santos Ms. Jeannette L. Santos Ms. Nida S. Sison
Administrative Assistant-II (Disbursing Officer)	Ms. Maria Noemi P. Potente Ms. Gracel Mae Belen

The following officials and employees shall form part of the Division Personnel Selection Board (DPSB), to wit:

- Chair : Mrs. Lourdes P. dela Cruz, Education Program Supervisor
- Members : Ms. Krizel A. Tayag, Accountant-I
 : Mr. Bony G. Abalos, Administrative Officer-V
 : Ms. Marian A. Soriano, HRM Officer-I
 : Mr. Mark Sherwin G. Magsombol, President, MANTEP

The DPSB is enjoined to stay after the interview for the assessment of the paper credentials of the candidates.

For information and guidance.

Nerissa L. Losaria
 NERISSA L. LOSARIA, CESO VI
 Officer-in-Charge
 Office of the Schools Division Superintendent