



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

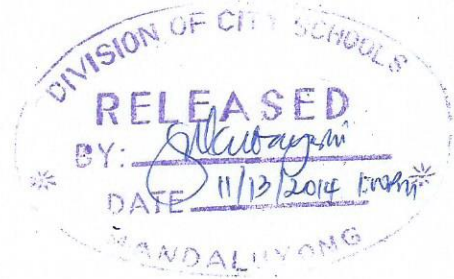
Tel. no. 533-60-85 Fax. no.532-71-17
E-Mail Address: depedmandaluyong@gmail.com
Official Website: depedmandaluyong.wordpress.com



November 13, 2014

MEMORANDUM

TO : Education Program Supervisors
Public School District Supervisor
Principals, Public Elementary Schools



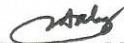
**MASS PRODUCTION AND SUPPLY DELIVERY OF G1 TO G3 TEACHER'S KITS
(SCIENCE AND MATHEMATICS)**

1. Attached is Regional Letter No. 316 regarding the **Mass Production and Supply and Delivery of G1 to G3 Teacher's Kits (Science and Mathematics Equipment)** to **31,969 Public Elementary Schools**, contents of which are self-explanatory, for information and guidance of all concerned.
2. Wide dissemination of this **Memorandum** is desired.

For:

NERISSA L. LOSARIA, CESO VI
Officer In-Charge
Office of the Schools Division Superintendent

By:


BONY G. ABALOS
Officer In-Charge of the Division
Administrative Officer V
Supply Officer *epe*



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

Department of Education
National Capital Region
RECORDS AND PUBLICATION UNIT

RELEASED

By: NOV 08 2014
Date: _____ Time: _____

November 3, 2014

7821

To: Schools Division Superintendents

MANDALUYONG

Dear Sir/Madam:

DIVISION OF CITY SCHOOLS	
RECEIVED	
By: <u>Malou</u>	
Date: <u>11 NOV 2014</u>	
Time: <u>4:21 pm</u>	
MANDALUYONG	

Attached is a letter October 22, 2014 from **Engr. Raul C. La Rosa**, Director III, DepEd- National Science Teaching Instrumentation Center, Ecotech Compound, Sudlon, Lahug, Cebu City, re: **"Mass Production and Supply and Delivery of G1 to G3 Teacher's Kits (Science and Mathematics Equipment) to 31,969 Public Elementary Schools,"** the contents of which are self-explanatory, for information and appropriate action.

Very truly yours,


LUZ S. ALMEDA
Director IV

Regional Letter No. 316
F3/F12



Republic of the Philippines
DEPARTMENT OF EDUCATION
NATIONAL SCIENCE TEACHING INSTRUMENTATION CENTER

Ecotech Compound, Sudlon, Lahug, Cebu City
Tel. Nos. (032) 2553633 to 35, 2553538
Fax No. (032) 2553005 | e-mail: depednstic@yahoo.com



NSTIC-2014-438
October 22, 2014

DR. LUZ S. ALMEDA, CESO IV
Regional Director
Department of Education
National Capital Region (NCR)
Misamis St., Bago Bantay
Quezon City

Project: Mass Production and Supply and Delivery of G1 to G3 Teacher's Kits (Science and Mathematics Equipment) to 31,969 Public Elementary Schools


Dear Dr. Almeda:

The Center, with your valuable assistance, had successfully conducted the collection of authorized signatories in the recipient schools in Public Secondary schools for science equipment projects. We are expanding the same activity to cover the authorized signatories of recipient schools in the Elementary Level under the above mentioned project. This exercise is important to prevent swapping, non-delivery and other problems during the delivery of the goods.

We would like to respectfully request your assistance in forwarding the letters herein attached to the different Schools Division Offices in your Region who are fortunate to be recipients of the project. Please persuade the Division Offices to hasten the submission of the signature forms by the recipient schools in the desired format by the last week of **November, 2014**. For the convenience of every recipient school, the signature forms can also be downloaded from the DepED-NSTIC website at www.nstic.net.ph.

With your valuable assistance, we hope to receive the forms soonest. Thank you.

Very truly yours,


RAUL C. LA ROSA
Director III



Republic of the Philippines
DEPARTMENT OF EDUCATION
NATIONAL SCIENCE TEACHING INSTRUMENTATION CENTER

Ecotech Compound, Sudlon, Lahug, Cebu City
Tel. Nos. (032) 2553633 to 35, 2553538
Fax No. (032) 2553005 | e-mail: depednstic@yahoo.com



October 22, 2014

THE SCHOOLS DIVISION SUPERINTENDENT

Division of Mandaluyong City
DepEd Regional Office NCR
H-way Hills ES, Calbayog St.
Mandaluyong City

Project: Mass Production and Supply and Delivery of G1 to G3 Teacher's Kits (Science and Mathematics Equipment) to 31,969 Public Elementary Schools

Dear Sir/Madam:


Previously, the Center with your valuable assistance, had successfully conducted the collection of authorized signatories in the recipient schools in Public Secondary schools for science equipment projects. We are expanding the same activity to cover the authorized signatories of recipient schools in the Elementary Level under the above mentioned project. This exercise is important to prevent swapping, non-delivery and other problems during the delivery of the goods.

Again with your indulgence, we would like to respectfully request your assistance in the reproduction of the sample signature form and distribute these forms to the schools that are included in the attached list of recipient school/s in your Division. The form will serve a dual purpose for it also requires a signed recent photo of the authorized officials, so that they can easily be recognized during the delivery of goods by concerned suppliers in the schools. For the convenience of every recipient school, the signature forms can also be downloaded from the DepED-NSTIC website at www.nstic.net.ph.

Please convince the recipient schools to submit as early as possible all the accomplished signature forms of the authorized accountable officer(s) to the Division Office so that NSTIC will have ample lead time to furnish copies to the DepED Central Office and the supplier before the start of the delivery of the goods. As soon as the forms are collected, the Division Office is encouraged to submit all verified forms of the recipient schools to the NSTIC Office on the last week of **November, 2014**.

With your committed efforts to help the learners in your area, we are confident to receive the documents soonest. Our heartfelt gratitude in anticipation of the assistance extended for this very crucial task which is to ensure that the goods reached its intended beneficiary. Thank you.

Very truly yours,


RAUL C. LA ROSA
Director III

NCR

NO. OF RECIPIENT PUBLIC ELEMENTARY SCHOOLS: 442

Item	Division Name	Sch ID	School Name	MunCityName
72	Las Piñas City	136788	Pamplona ES I	CITY OF LAS PIÑAS
73	Las Piñas City	136789	Pilar Village ES	CITY OF LAS PIÑAS
74	Las Piñas City	136779	Pulanlupa ES	CITY OF LAS PIÑAS
75	Las Piñas City	136780	Pulanlupa ES - Camella Annex	CITY OF LAS PIÑAS
76	Las Piñas City	226503	Talon 3 Elementary School	CITY OF LAS PIÑAS
77	Las Piñas City	136790	Talon ES	CITY OF LAS PIÑAS
78	Las Piñas City	136781	Vergonville ES	CITY OF LAS PIÑAS
79	Las Piñas City	136791	Zapote ES	CITY OF LAS PIÑAS
80	Makati City	136699	Bangkai ES	CITY OF MAKATI
81	Makati City	136688	Cembo ES	CITY OF MAKATI
82	Makati City	136692	Comambo ES	CITY OF MAKATI
83	Makati City	136693	East Rembo ES	CITY OF MAKATI
84	Makati City	136705	F. Benitez ES	CITY OF MAKATI
85	Makati City	136719	F. Benitez ES III	CITY OF MAKATI
86	Makati City	136694	Fort Bonifacio ES	CITY OF MAKATI
87	Makati City	136689	Guadalupe Viejo ES	CITY OF MAKATI
88	Makati City	136703	Hen. Pio del Pilar ES	CITY OF MAKATI
89	Makati City	136704	Hen. Pio del Pilar ES I	CITY OF MAKATI
90	Makati City	136706	Jose Magsaysay ES	CITY OF MAKATI
91	Makati City	136714	La Paz ES	CITY OF MAKATI
92	Makati City	136690	Makati ES	CITY OF MAKATI
93	Makati City	136707	Maximo Estrella ES	CITY OF MAKATI
94	Makati City	136710	Nemesio I. Yabut ES	CITY OF MAKATI
95	Makati City	136708	Nicanor C. Garcia, Sr. ES	CITY OF MAKATI
96	Makati City	136715	Palanan ES	CITY OF MAKATI
97	Makati City	136695	Pembo ES	CITY OF MAKATI
98	Makati City	136711	Pitogo ES	CITY OF MAKATI
99	Makati City	136696	Rizal ES	CITY OF MAKATI
100	Makati City	136691	San Jose ES	CITY OF MAKATI
101	Makati City	136712	South Combo ES	CITY OF MAKATI
102	Makati City	136697	Tibagan ES	CITY OF MAKATI
103	Makati City	136698	West Rembo ES	CITY OF MAKATI
104	Malabon	136852	Acacia ES	CITY OF MALABON
105	Malabon	136840	Amang Rodriguez ES	CITY OF MALABON
106	Malabon	136847	Bagong Lote ES	CITY OF MALABON
107	Malabon	136853	Catmon IS	CITY OF MALABON
108	Malabon	136842	Concepcion ES	CITY OF MALABON
109	Malabon	136854	E. delos Santos ES	CITY OF MALABON
110	Malabon	136834	Imelda ES	CITY OF MALABON
111	Malabon	136835	Longos ES	CITY OF MALABON
112	Malabon	136830	Malabon ES	CITY OF MALABON
113	Malabon	136836	Ninoy Aquino ES	CITY OF MALABON
114	Malabon	136831	Panghulo ES	CITY OF MALABON
115	Malabon	136832	Panghulo ES I	CITY OF MALABON
116	Malabon	136848	Potrero ES	CITY OF MALABON
117	Malabon	136846	Santlago Syjuco ES	CITY OF MALABON
118	Malabon	136833	Santulan ES	CITY OF MALABON
119	Malabon	136838	Tanong ES I	CITY OF MALABON
120	Malabon	136837	Tanong IS	CITY OF MALABON
121	Malabon	136850	Tinajeros ES	CITY OF MALABON
122	Malabon	136839	Tonsuya ES	CITY OF MALABON
123	Mandaluyong City	136664	Andres Bonifacio Integrated School	CITY OF MANDALUYONG
124	Mandaluyong City	136665	Dona Pilar C. Gonzaga ES	CITY OF MANDALUYONG
125	Mandaluyong City	136666	Eulogio Rodriguez Integrated School	CITY OF MANDALUYONG
126	Mandaluyong City	136667	Highway Hills Integrated School (Highway Hills ES)	CITY OF MANDALUYONG
127	Mandaluyong City	136658	Hulo ES	CITY OF MANDALUYONG
128	Mandaluyong City	136668	Ilaya Barangka Integrated School	CITY OF MANDALUYONG
129	Mandaluyong City	136659	Isaac Lopez Integrated School (Isaac Lopez ES)	CITY OF MANDALUYONG
130	Mandaluyong City	224002	Jose Fabella Memorial School	CITY OF MANDALUYONG
131	Mandaluyong City	136660	Mandaluyong ES	CITY OF MANDALUYONG
132	Mandaluyong City	136669	Nueve de Febrero ES	CITY OF MANDALUYONG
133	Mandaluyong City	136670	Padro P. Cruz (Mauway) ES	CITY OF MANDALUYONG
134	Mandaluyong City	136661	Plainview ES	CITY OF MANDALUYONG
135	Mandaluyong City	224001	Pleasant Hills Elementary School	CITY OF MANDALUYONG
136	Manila	136476	E. delos Santos ES	CITY OF MANILA
137	Manila	136479	Rafael Palma ES	CITY OF MANILA
138	Manila	136477	Aurora A. Quezon ES	MALATE
139	Manila	136478	H.J. Atienza ES (BASECO ES)	MALATE
140	Manila	136474	Dr. Celedonio A. Salvador ES	PACO
141	Manila	136473	Justo Lukban ES	PACO
142	Manila	136480	Bagong Barangay ES	PANDACAN
143	Manila	136482	Bagong Diwa ES	PANDACAN
144	Manila	136483	Beata ES	PANDACAN
145	Manila	136481	J. Zamora ES	PANDACAN
146	Manila	136469	Antonio A. Maceda Integrated School	SAMPALOC
147	Manila	136459	B. Aldana ES	SAMPALOC
148	Manila	136471	Bacood ES	SAMPALOC

(Sample Form)

School Letterhead

RAUL C. LA ROSA

Director III

National Science Teaching Instrumentation Center

Department of Education

Please be informed that the pictures, signature/s and other data appearing below are from the duly accountable officer/s of this School and they are authorized to receive the delivered equipment under the project: **Mass Production and Supply and Delivery of G1 to G3 Teacher's Kits (Science and Mathematics Equipment) to 31,969 Public Elementary Schools**, to wit:

<i>School Head</i>	<i>Assistant School Head</i>	<i>Supply Officer (SO) /Acting SO</i>	<i>Alternate Signatory</i>
<i>(Paste Passport Size Picture with Signature at the back)</i>	<i>(Paste Passport Size Picture with Signature at the back)</i>	<i>(Paste Passport Size Picture with Signature at the back)</i>	<i>(Paste Passport Size Picture with Signature at the back)</i>
_____ <i>(Signature over Printed Name)</i>	_____ <i>(Signature over Printed Name)</i>	_____ <i>(Signature over Printed Name)</i>	_____ <i>(Signature over Printed Name)</i>
_____ <i>(Position Title)</i>	_____ <i>(Position Title)</i>	_____ <i>(Position Title)</i>	_____ <i>(Position Title)</i>
<i>Contact Numbers:</i> 1.0 _____ 2.0 _____	<i>Contact Numbers:</i> 1.0 _____ 2.0 _____	<i>Contact Numbers:</i> 1.0 _____ 2.0 _____	<i>Contact Numbers:</i> 1.0 _____ 2.0 _____

Prepared By:

Verified Correct:

(Signature over Printed Name)

(Signature over Printed Name)

(Print Position Title of School Head)

School Division Superintendent

Division of _____

(Print Name and Postal Address of School)

(Print Postal Address of School Division Office)

Date : _____

Contact Numbers: _____