



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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November 17, 2014

DIVISION MEMORANDUM

**TO: Education / District Supervisors
Principals, Public Elementary and Secondary Schools**

Attached is Regional Letter No. 149, s. 2014 relative to a Free Seminar and Orientation on Fire Prevention and Safety Consciousness, contents of which are self-explanatory for information and guidance.

In order to educate and improve the teaching and non-teaching personnel on fire safety and consciousness, school principals are encouraged to conduct this activity with the condition on "No Disruptions" of classes.

Immediate dissemination of this **Memorandum** is desired.




NERISSA L. LOSARIA, CESO VI
Officer In-charge
Office of the Schools Division Superintendent



Republika ng Pilipinas
(*Republic of the Philippines*)
KAGAWARAN NG EDUKASYON
(*DEPARTMENT OF EDUCATION*)
PAMBANSANG PUNONG REHIYON
(*NATIONAL CAPITAL REGION*)
Daang Misamis, Bago Bantay, Lungsod Quezon
(*Misamis St., Bago Bantay, Quezon City*)

Department of Education
National Capital Region
RECORDS AND PUBLICATION UNIT

RELEASED

By: _____
Date: JUL 0 8 2014 Time: _____

July 1, 2014

To: Schools Division Superintendents

Dear Sir/Madam:

Greetings!

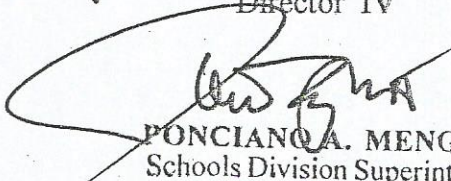
Attached is a letter-invitation from Mr. Ricardo T. Torregoza, Fire Safety Consultant of APT & ASSOCIATES, relative to a FREE Seminar and Orientation on Fire Prevention and Safety Consciousness among employees of public offices in order to educate and improve their knowledge on how to prevent fire.

For other details, please see attached basic communication.

Immediate and wide dissemination of this Regional Letter is desired.

Very truly yours,

for: LUZ S. ALMEDA
Director IV


PONCIANO A. MENGUITO
Schools Division Superintendent
Officer-In-Charge

Office of the Assistant Regional Director

Regional Letter No. 149



" Be a Fire Safety Conscious " A Public Service of

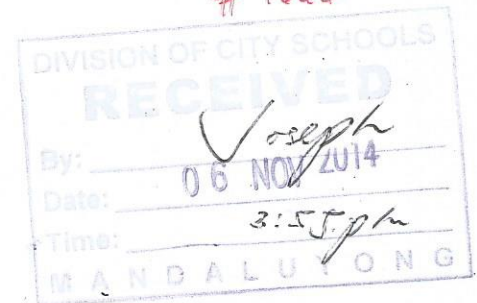
APT & ASSOCIATES

590-B Aklan St., Pitogo, Makati City
Tel No.: (02) 215-7919 / 0999-3452562

November 6, 2014

7666

Dr. Nerissa L. Losaria
Superrintendent
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
DIVISION OF MANDALUYONG CITY
Calbayog st. City of Mandaluyong



Dear Sir:

Cognizant of our social awareness and responsibilities under the Government, APT & Associates, has joined with the administration to help and achieve and maintain the goal of **His Excellency, President Benigno Simeon C. Aquino III**, to give his countrymen a new life of dignity and abundance and secure from all hazard.

One of these hazards to our lives and properties is fire. Statistics show, in most instances, that major fires started as a small accidental fire caused by simple carelessness and negligence on our part it is because of our ignorance of what fire is, its classes and what one must do if fire occurs.

It is the deepest concern of our social commitment that our company APT & Associates, has launched a nationwide public service program by conducting a seminar and orientation on Fire Prevention and Safety Consciousness among employees of public offices and private firms in order to educate and improve their knowledge on how to prevent fire, and become an active fire brigade member.

We are therefore, positive that with your known progressive thinking and social commitment to fellowmen, you will gladly join the movement and similarly extend the same opportunity to your members to listen to our seminars and see for themselves how each one of them can truly become a nucleus of a citizen fire brigade in their respective offices and communities. Please do not forget these seminars demonstration are all FREE and we shall be more than glad to schedule your office.

More power to you.

Very truly yours,


Ricardo T. Torregoza
Fire Safety Consultant

Note: Please grant us updated endorsement letter that we need.

Attached herewith are previous memo and DepEd-NCR
Regional letter No. 149 and the program.

PROGRAM

- I. INTRODUCTION
 - a. Fire safety consciousness under the Government
 - b. Fire statistics
 - c. Fire against properties and human lives.

- II. CHEMISTRY OF FIRE
 - a. Composition of fire
 - b. Fire occurrences
 - c. Prevention of fire occurrences

- III. CLASSIFICATION OF FIRE
 - a. Classes of fire
 - b. Practical ways of putting out fire
 - c. How to combat all classes of fire

- IV. SAFETY MEASURES
 - a. Safety measures to prevent electrical fire at home
 - b. Safety measures on how to save a person if electrocuted
 - c. Safety measures to avoid explosion of our LPG tank
 - d. Safety measures to escape from tall building on fire (in case someone is trapped inside)

- V. ACTUAL DEMONSTRATION
 - a. How to be familiar in different kinds of fire Fighting Equipment
 - b. Technique and proper operation in using equipment

- VI. SPECIAL SERVICES
 - a. Inspection of fire Fighting Equipment
 - b. Formation of fire Brigade Team
 - c. Conducting of fire Drill

Note: This lecture seminar on Fire Prevention and Safety Consciousness will last for 1 hour only and all free of charge. For proper arrangement of schedule, please coordinate with Mr. Ricardo Torregoza at Tel. No. 533-75-91/CP No. 0999-3452562