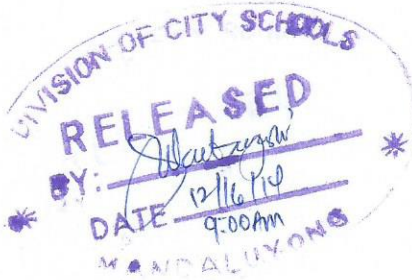




Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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December 16, 2014

MEMORANDUM

DESIGNATION OF OFFICER-IN-CHARGE OF THE DIVISION

TO: Education/District Supervisors
Elementary & Secondary Principals / PSDS
DO Section Chiefs & Personnel

1. The field is hereby informed of the designation of **Ms. MENCHIE DC. KUBAYASHI**, Records Officer I, as **Officer-In-Charge** of this Division on **December 16, 2014** while the undersigned is attending the **Entrepreneurship and Livelihood Skills Seminar for Senior Citizens of DepEd Mandaluyong City, at the Oasis Hotel, Tanza Cavite**. It is expected that the usual courtesy and cooperation be extended to Ms. Kubayashi.
2. Wide dissemination of this **Memorandum** is desired.


NERISSA L. LOSARIA, CESO VI
Officer-in-Charge
Office of the Schools Division Superintendent