

Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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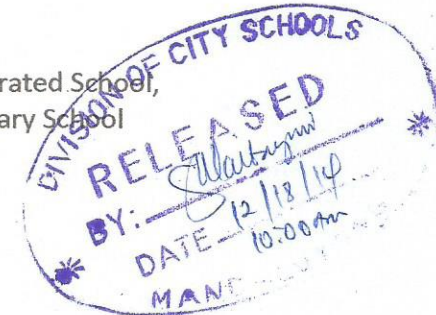


Date : December 17, 2014

To : Principals, Addition Hills Integrated School, Ilaya Barangka Integrated School,
Pedro P. Cruz Integrated School, Doña Pilar C. Gonzaga Elementary School
and Filemon P. Javier Elementary School

Human Resource Management Officer-I
Accountant-I
Cashier-II

Subject : **CLARIFYING THE IMPLEMENTATION OF THE GRANT OF ANNIVERSARY BONUS TO OFFICIALS AND EMPLOYEES OF DCS-MANDALUYONG**



For the information and guidance of all concerned, this Office would like to emphasize some key points on the implementation of the Grant of Anniversary Bonus (AB) to Officials and Employees of DCS-Mandaluyong as embodied in National Budget Circular No. 452 dated May 20, 1996 particularly No. 3.1 which provides to wit:

“Officials and employees may be granted Anniversary Bonus if the government entity where they are employed has been in existence for at least fifteen (15) years and has yet granted any Anniversary Bonus as of FY 1996, and have rendered at least one (1) year in the same government entity as of the date of the milestone.”

Inasmuch as the teachers listed herein were still employed as Local School Board Teacher prior the 20th Anniversary of this Office and became regular permanent after the celebration of the founding year, we regret that they did not meet the condition for the said bonus.

The Personnel Unit of this Office sincerely asked for an apology for the error and the inconvenience it caused. We are issuing this Memorandum in order to properly implement the guidelines to all former LSB teachers and those who are not entitled to receive such. Since, the amount of Three Thousand Pesos (P3,000.00) intended for the AB is already credited in the respective account of the teachers, we are asking the cooperation and assistance of the Principals to compel the teachers to refund the said benefits directly to the Cashier's Unit the proper issuance of receipt on or before December 29, 2014.

Your usual cooperation regarding this issue is desired.


NERISSA L. LOSARIA, CESQ VI
Officer-In-Charge
Office of the Schools Division Superintendent

AHIS - ELEMENTARY

- 1 CABUSORA, LYNIE
- 2 COLIPANO, RICA
- 3 DE GUZMAN, MARK
- 4 FETILLO, KACIE LYNN
- 5 GIANAN, JECIEL ANN
- 6 JUYAD. NIMROD
- 7 LIM, MARIBEL
- 8 MADRONA, MA. ANGELITA
- 9 MONTAÑO, RICKY
- 10 SEGALES, RIZZA
- 11 SAPANTA, LIZ
- 12 SARAOS, MARIANO
- 13 SEÑO, MONALYN
- 14 TURINGAN, RACHELLE ANN

AHIS - SEC

- 1 APARANTE, JULY
- 2 APOLLO, ALICIA
- 3 DELA CRUZ, BABY XYZA
- 4 GREGARIOUS, BABY MARILYN
- 5 NICOLAS, MELDRED
- 6 PADOLINA, HANNAH FAYE
- 7 VISTO, NIÑO

IBIS - ELEMENTARY

- 1 BAYANI, JANICE
- 2 BAUTISTA, HEIDI

IBIS - ELEMENTARY

- 1 BALUTE, RICARDO
- 2 CAPARAL, KIM PATRICK
- 3 DALIT, ABRAHAM
- 4 DIAZ, ARIAN
- 5 PELAYO, ERWIN
- 6 DELA CRUZ, KARL GADWIN

PPCES

- 1 HAVANA, JEZREEL
- 2 OLIDAN, RONNEL
- 3 VELASCO, MARISOL

DPGES

- 1 RELENTE, LANEY
- 2 VILLANUEVA, LEONARD

FPJES

- 1 SUPRENO, ANAMARIE