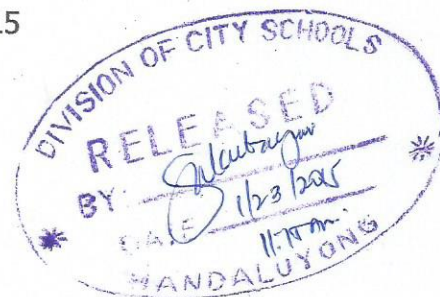




January 22, 2015


**DIVISION MEMORANDUM**

**TO :** Chief, OIC-OSG  
Education/District Supervisors  
Principals, Secondary Schools



**Y-JAM LEADERSHIP AND VALUES FORMATION SEMINAR**

1. Attached is a copy of a letter from **Mr. Lito Cinco**, Y-JAM Adviser, Young Journalists Association of Mandaluyong, offering a two-day workshop entitled, "**Y-JAM Leadership and Values Formation Seminar**" on **February 21-22, 2015** (tentatively), contents of which are self-explanatory for the information of all concerned.
2. This office does not interpose any objection to the above mentioned activity provided necessary arrangements are made to avoid disruption of classes due to our time on task policy and the attendance of teachers and students is ***strictly voluntary***.
3. Dissemination of this **Memorandum** is desired.

  
**NERISSA L. LOSARIA, CESO VI**  
Officer-In-Charge  
Office of the Schools Division Superintendent

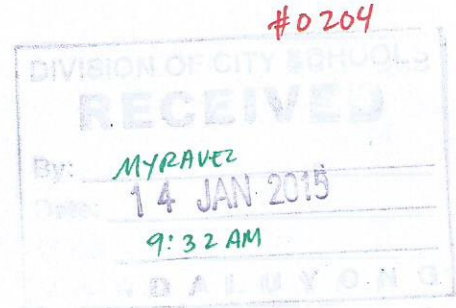


# Young Journalists Association of Mandaluyong

City of Mandaluyong

January 12, 2015

**DRA. NERISSA LOSARIA**  
School Division Superintendent  
Division of City Schools  
City of Mandaluyong



**Dear Dra. N. Losaria,**

Greeting from the Young Journalists Association of Mandaluyong (Y-JAM) now on its 17<sup>th</sup> year as a youth development program of Mayor Benhur Abalos.

As we resume this year's Y-JAM activities may we request for an official endorsement from your office to the different high school principals in Mandaluyong for the remaining Y-JAM event this school year.

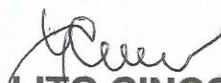
Tentatively set on February 21-22, Saturday- Sunday, we are holding a Leadership Values Formation Seminar Workshop in Barangay Sta. Lucia, Dolores Quezon where we do indoor and outdoor activities including a mountain clean-up along the lower trekking trails of Mt. Banahaw, something we have been doing the past 14 years for Y-JAM members. Attached is a workshop outline.

We are targeting 18 to 20 participants only, including teachers-chaperones on a first-come, first served basis. This is a free seminar with no fees whatsoever collected from the students.

We will communicate directly with the school principals with your endorsement of the activity with a copy of the letter provided to your office.

Thanking for your assistance on the matter, we remain.

Very truly yours,

  
**LITO CINCO**  
Y-JAM Adviser



# Young Journalists Association of Mandaluyong

City of Mandaluyong

## **Y-JAM Leadership & Values Formation Seminar**

**What** – A two day workshop for highschool students in Mandaluyong. Limited to 18 students and 2 teacher-chaperones.

**When** – February 21-22, Saturday-Sunday, 2015 (tentative)

**Where** – Brgy. Sta. Lucia, Dolores, Quezon

### **Objectives**

1. To develop the Leadership qualities of young student leaders
2. To promote / instill proper positive values in young students leaders
3. To train young student leaders on Leadership / planning / decision-making skills
4. To promote camaraderie between students from different schools.

### **Methodology**

A. combination of indoor / outdoor, lecture-experiential activities on real-life situations, to be facilitated by management consultant/ workshop facilitator Lito Cinco.

B. Activities to be processed and discussed for deeper absorption.

C. Actual mountain clean-up of trash to promote concern for environmental responsibility

D. Sharing session among the participants of their learning, also to develop self-confidence and communication skills.

E. Self-change commitment setting for each participant at the end of the workshop.

### **Additional Notes:**

- This has been the basic leadership module for Y-JAM for the last 12 years and has been well-received by participants.
- Mr. Cinco is professional seminar / workshop facilitator for companies, schools and LGU's, aside from being a management consultant for a long time upon his retirement from a 20 year corporate work stint as a senior professional manager / executive in different companies.