



Republic of the Philippines
Department of Education
National Capital Region
SCHOOLS DIVISION OFFICE
City of Mandaluyong

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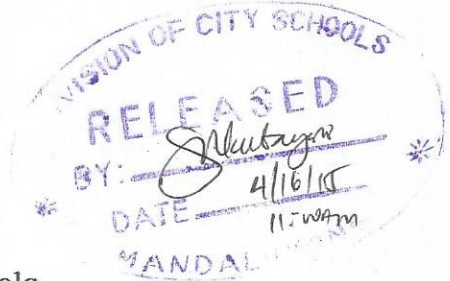


April 15, 2015

RUSH

MEMORANDUM

TO: Administrative Officer V
Budget and Accounting Section
Principals, Public Elementary and Secondary Schools



SUBJECT: **SCHOOL AUTHORIZING OFFICIALS**

Kindly submit to the Budget and Accounting Section the names of the following authorized officials of your respective schools:

- Bids and Awards Committee (BAC) Chairman and its members
- School Property Custodian / Supply Officer
- Inspection Officer
- Bookkeeper
- Collecting Officer
- Disbursing Officer

For immediate compliance.


NERISSA L. LOSARIA, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

Deadline:

April 17, 2015
not later than 12:00 noon