

Republic of the Philippines  
Department of Education  
National Capital Region  
**SCHOOLS DIVISION OFFICE**  
City of Mandaluyong

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April 21, 2015

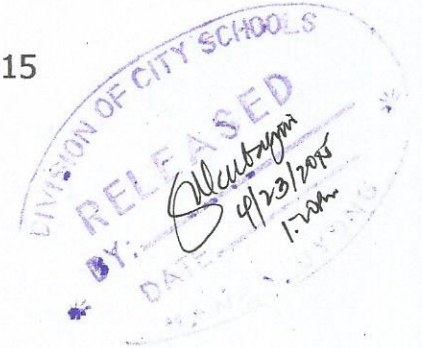
**MEMORANDUM**

**TO : Mr. Romeo E. Bandal  
Mrs. Janet M. Mariano**

Please be advised to attend **School Leaders' Conference** on **May 16, 2015, 8:00 o'clock in the morning** until **5:00 o'clock in the afternoon** at the **Communication Foundation for Asia, Old Sta. Mesa Road, Sta. Mesa Manila.**

Particular attention is invited to the attached letter for your information and guidance.

**NERISSA L. LOSARIA, CESO VI**  
Officer-in-Charge  
Office of the Schools Division Superintendent



to Mr. Cecile / Ms. Janet

Tel NO: (02) 5336085

532 2396

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April 6, 2013

**DR. NERISSA L. LOSARIA**

OIC-Superintendent, DepEd City Division of Mandaluyong  
Highway Hills IS  
Calbayog St., Mandaluyong City



**REQUEST FOR ENDORSEMENT OF THE SCHOOL LEADERS' CONFERENCE**

Dear Dr. Losaria:

Greetings! We hope this letter finds you well and in the best of spirits.

Thank you for taking Teach for the Philippines under your guidance. In the past, this partnership has thrived when there is strong support from the school community. We have found that shared success is achieved when all stakeholders are actively involved in creating plans and strategies.

It is in this light that we would like your office to endorse the School Leaders' Conference. The whole-day event aims to introduce Teach for the Philippines staff and Teacher Fellows; and align expectations for the 2-year partnership. Schools involved under your Division are Highway Hills IS and Nueve de Febrero ES.

The event details are as follows:

DATE	May 16, 2015 (Saturday)
TIME	8 AM to 5 PM
PARTICIPANTS	Principal (for the Morning Session, 8 AM to 12 noon) 2 senior teachers in charge of the Fellows (for the PM Session, 1 PM to 5 PM)
VENUE	Communication Foundation for Asia Old Sta. Mesa Road Sta. Mesa, Manila

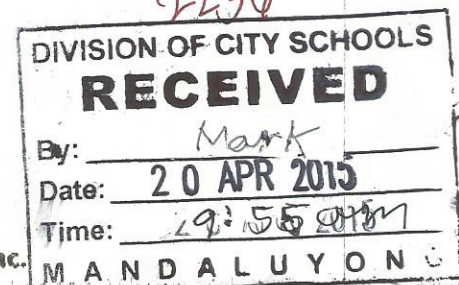
*Meals, snacks, and materials will be provided.*

For queries and concerns, please contact Ann Ubaña at 0927 407 7570.

We at Teach for the Philippines are thankful for the opportunity to work with your office once again. May our continuing partnership bring us a step closer towards education excellence and equity.

Sincerely,

Monette Santos  
Director for Programming & Training



**Teach for the Philippines, Inc.**

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