



Republic of the Philippines
Department of Education
National Capital Region
SCHOOLS DIVISION OFFICE
City of Mandaluyong

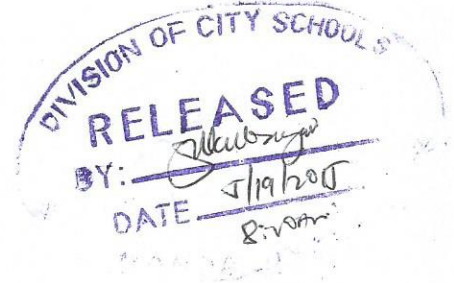
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May 18, 2015


MEMORANDUM

TO: Education Program Supervisors
Public School District Supervisor
Principal, **Mandaluyong Elementary School**



Attached is a letter from **Dr. Sevilla A. Panaligan**, Chief Education Program Specialist, Officer-In-Charge, Bureau of Alternative Learning System (BALS) requesting **Ms. Antonietta A. Martinez** to participate as a writer on the **Writershop on Enhancement of the Basic Literacy Learning Materials** at the **Girl Scouts of the Philippines, Helena Z. Benitez National Program and Training Center, Tagaytay City** on **May 21-29, 2015**.

Immediate dissemination of this **Memorandum** is desired.


NERISSA L. LOSARIA, CESO VI
Officer In-Charge
Office of the Schools Division Superintendent

/mcv/jdb/

ALS-DIR. OFFICE

ATTENTION

FAX NO. : 9294348

14 May 2015 8:43AM P1

ALY TOCAL PRISON (and)

MRS. ANTONIETA A. MARTINEZ

FAX NO. : 6355189

13 May 2015 8:27PM P1



Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE LEARNING SYSTEM
3/F Mabini Bldg., DepEd Complex, Meralco Avenue
Pasig City 1600, Philippines



Office of the Director

May 12, 2015

Dr. Luz S. Almeda
Regional Director
DepEd - NCR
Misamis Street, Bago Bantay

Attention: **Dr. Felicino Trongco**, Regional ALS Focal Person
Schools Division Superintendent of the Division of Mandaluyong City

Dear **Dir. Almeda**:

The Bureau of Alternative Learning System (BALS) through the Literacy Division has successfully conducted the National Competition for ALS Facilitators on the Development of Basic Literacy Learning Materials (BLLM) last October 2014. In the said competition, although selected learning materials were given awards/special citations, said learning materials still need further content enhancement and layout improvement in order for them to be of quality suited to the literacy level and learning needs of the learners.

In view of this, the Bureau will hold a **Writershop on the Enhancement of the Basic Literacy Learning Materials** at the Girl Scouts of the Philippines, Helena Z. Benitez National Program and Training Center, Tagaytay City on May 21-29, 2015. This activity will be participated in by selected ALS field implementors. From your region, may we request **Ms. Antonietta A. Martinez**, Master Teacher of Mandaluyong Elementary School to participate in the said writershop as a writer.

Ms. Martinez is expected to check-in at the said venue in the afternoon of May 21, 2015 and check-out after breakfast on May 29, 2015. Further, may we also request her to bring her laptop to facilitate the work which will be assigned to her.

Transportation, board and lodging, and other expenses relative to the said activity shall be charged against BALS funds, subject to the usual government accounting and auditing rules and regulations.

For confirmation and clarification for the said activity, please contact **Ms. Analiza S. Dy** at telephone number (02) 635-4694 or cellphone number 0922-4987493.

Thank you.

Very truly yours,

SEVILLA A. PANALIGAN
Chief Education Program Specialist
Officer-In-Charge, BALS