



May 21, 2015

DIVISION MEMORANDUM

RECEIVED
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MANDALUYONG
RUSH

To : Education Program and Public Schools District Supervisors
Principals, Elementary and Secondary Schools
Public and Private

**Participation of Schools Division Office – City of Mandaluyong
to the K to 12 Anniversary Celebration**

1. The field is hereby informed on Schools Division Office's participation to the K to 12 Anniversary Celebration with the theme "Tayo Para sa Edukasyon" spearheaded by Department of Education – National Capital Region (DepEd-NCR) in cooperation with DepEd-Central Office, Region's III and IV-A on May 29, 2015 to be held at Philippine International Convention Center (PICC), Vicente Sotto St., Pasay City.
2. SDO delegation shall be composed of the following:
 - 5 Members of the Sangguniang Panlungsod ng Mandaluyong
 - 10 Education Program Supervisors
 - 5 Section Chiefs
 - 21 Elementary and Secondary School Principals
 - 84 K to 12 advocates from 21 schools
(4 from each school composed of GPTA President, Supreme Student/Pupil Government President and Teachers)
3. Shuttle services and food will be provided by this office, thus, participants are expected to be at the Division Office before 6:00 AM.
4. As K to 12 advocates, schools are requested to bring their K to 12 banner with slogan and must carry this upon entrance in the venue.
5. Schools are requested to submit list of participants to the said event through fax, ASAP.


Name	Affiliation

6. We are expecting high profile guests, thus schools are expected to adhere to security protocol. **All participants are encouraged to come on time and strictly follow the attached guidelines.**

7. Meanwhile, SDO-Mandaluyong is in-charge of the Documentation Committee together with San Juan City. Our division counterpart shall be composed of the following:

- Chair : Dr. Nerissa L. Losaria, CESO VI
- Co-Chair : Mrs. Emma G. Arrubio, PSDS
- Focal Person : Dr. Victor M. Javeña, EPS and In-charge of SHS
Mr. Anthony Augusto M. Garcia
Division Coordinator
Special Programs & Projects
- Members : Mrs. Erlinda C. Teague, MT II
Mrs. Elizabeth E. Catibog, MT II

8. Wide and prompt dissemination of this Memorandum is desired.


NERISSA L. LOSARIA, CESO VI
 Officer In-charge
 Office of the Schools Division Superintendent