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Department of Education
National Capital Region
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DIVISION MEMORANDUM

TO: Chief Education Supervisors, SGOD/CID
Education Program Supervisors
Curriculum Implementation Division Officials
School Governance and Operations Division Officials
Principals, Public Elementary Schools

DIVISION OF CITY SCHOOLS
RELEASED
BY: 6/11/15
DATE
MANDALUYONG

Subject: **ADMINISTRATION of Phil-IRI PRETEST in ENGLISH in ALL PUBLIC ELEMENTARY SCHOOLS**

Date: June 11, 2015

1. In view of the reimplementation of reading intervention program in this Division, all elementary schools shall conduct an oral and silent reading diagnostic test using the pre-test material of the Philippine Informal Reading Inventory (PHIL-IRI) to determine reading levels of pupils.

2. School heads should make sure that all teachers follow the mechanics of administration before the conduct of the test.

3. Submit the accomplished **School Reading Profile** (Phil-IRI Form 4) and **List of Possible Recipients** of the school's intervention program to the District Coordinator on or before July 10 for consolidation. District consolidated results shall then be forwarded to the Division on July 15.

4. The results of which should be the basis of each teacher's plan for intervention.

5. Submitted results shall be validated by SDO Monitoring and Evaluation Team through classroom visits:

   Mrs. Erlinda Cadenas-Teague, EPS-Curriculum Implementation Division
   Mr. Anthony Augusto M. Garcia, Div. Coordinator, Special Program and Projects
   Mr. Crispin Mejica, SEPS-Monitoring & Evaluation
   Mrs. Nona Veriña, SEPS, Research and Planning

6. Reproduction of materials and other expenses relative to the conduct of the test shall be charged to local funds or MOOE, subject to usual accounting and auditing.

7. Wide and immediate dissemination of this memorandum is desired.

NERISSA L. LOSARIA, CESO VI
Officer In-charge
Office of the Schools Division Superintendent