



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

Tel. no. 532-23-96, 5334931/35 Fax. no. 532-71-17
E-Mail Address: depedmandaluyong@gmail.com
Official Website: depedmandaluyong.wordpress.com



June 17, 2015

MEMORANDUM

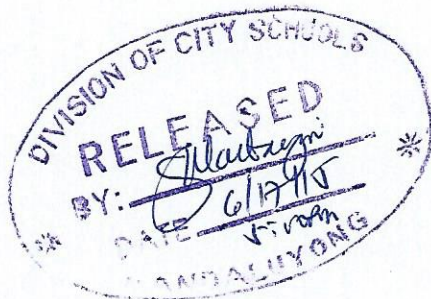
TO : Chief Education Supervisors, SGOD and CID
Education Program Supervisors
School Governance and Operations Division Officials
Curriculum Implementation Division Officials
Elementary & Secondary Public School Principals
Administrative Officer V /Section Chiefs


RE : Seventh Division Executive Meeting

This is to inform you that our Seventh Division Executive Meeting, will be held on **June 24, 2015 from 12:45 PM to 5:00 PM at the Division Office Conference Room**. The host will be **Nueve de Febrero Elementary School (NDFES)**.

Attendance of all the above-cited school officials and personnel is required. The agenda is attached for your perusal.

For your guidance and compliance.




DR. NERISSA L. LOSARIA, CESO VI
Officer-In-Charge
Schools Division Superintendent

7th Division Executive Meeting
D.O. Conference Room
Schedule : June 24, 2015
12:45 PM - 5:00 PM

Hosts: *Nueve de Febrero Elementary School*

- | | | | |
|-------------|---|-----------------|-----------------------------|
| I. | Registration | ----- | 12:45 - 1:00 PM |
| II. | Opening Program | ----- | 1:00 - 1:30 PM
c/o NDFES |
| III. | Preliminary Parts | ----- | 1:30 - 1:45 PM |
| | Call to Order | | Dr. Losaria |
| | Approval of the Minutes of the Previous Meeting | | Mrs. Septimo (AHIS) |
| IV. | Meeting Proper | ----- | 1:45 - 3:45 PM |
| | A. Test Writer's Workshop | (testing) ----- | Mrs. Arias |
| | B. CID - Calendar of Activities | ----- | Dr. Barandoc |
| | C. TQC: | ----- | Mrs. Teague |
| | ➤ <i>Teachers Observation</i> | | |
| | ➤ <i>Action Research</i> | | |
| | D. CID and SGOD | | |
| | ➤ <i>Organizational Structure and Functions</i> | | Dr. Barandoc / Mrs. Arrubio |
| | E. K to 12 Assessment | ----- | Mr. Septimo |
| | F. Inset | ----- | Dr. Javeña |
| | G. Education Program Supervisors | | |
| | <i>Presentation of Plans by Learning area</i> | | |

E. Announcements from Division Office

Administrative Officer V / Section Chiefs

V. OIC-SDS Hour ----- 3:45 - 5:00 PM

1. SDO Score Card and Employee Dashboard
2. Senior High School Updates
3. Other Matters

VI. Closing Prayer ----- NDFES