

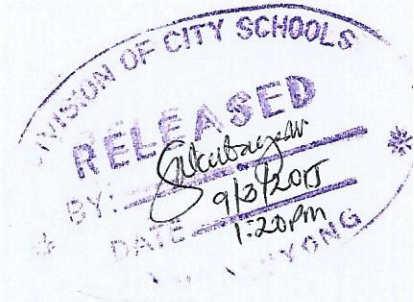


Republic of the Philippines
Department of Education
National Capital Region
SCHOOLS DIVISION OFFICE
City of Mandaluyong

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Date : September 3, 2015
Memorandum To : Chief Education Supervisor (SGOD & CID)
Principals, Public Elementary and Secondary Schools
Administrative Officer V
Administrative Officer IV–Personnel
Division Office Staff



Subject : **BASELINE INFORMATION OF SOLO PARENTS FOR DEPED EMPLOYEES
UNDER REPUBLIC ACT NO. 8972**


Attached is Unnumbered Memorandum from Hon. Rizalino D. Rivera, Undersecretary for Regional Operations dated August 18, 2015 re: **“Baseline Information of Solo Parents for DepEd Employees under Republic Act No. 8972”**, which is self-explanatory and for information of all concerned.

In line with the roles and responsibilities stipulated in Sections 15 & 22, Article V of the same IRR, the DepEd, in collaboration with the DSWD and other Special Review Committee (SRC) members, is undertaking the establishment of baseline information of solo parents among the DepEd family to ensure that support, benefits and privileges entitled to solo parents and their children are properly constituted, implemented and monitored. Data gathered shall be used to determine and assess the design of programs appropriate to the needs and wants of solo parents and their children. The data gathered shall also be used in providing the initial information relative to the Solo Parents Online Registry to be submitted to the DSWD for data integration and profiling of solo parents nationwide.

In this connection, a survey on solo parents will be conducted using the attached template (Form II). The said form should be accomplished by **ALL** the nationally paid and city paid teaching and non-teaching individual solo parent (permanent, casual, contractual, substitute, etc. except job order).

Prior to submission to DepEd–Central Office, accomplished Form II should be submitted by the schools not later than **September 15, 2015** c/o Personnel Unit.

For information and strict compliance.


NERISSA L. LOSARIA, CESO VI
Officer-in-Charge

Office of the Schools Division Superintendent




DEPARTMENT OF EDUCATION

OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

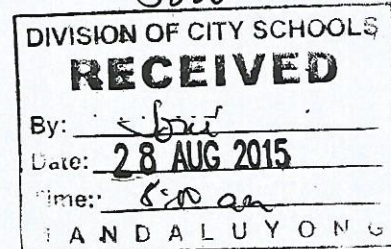
MEMORANDUM -

TO : ALL CONCERNED

FROM : 
RIZALINO D. RIVERA
Undersecretary

SUBJECT : Baseline Information of Solo Parents for DepEd Employees under
Republic Act No. 8972

DATE : 18 August 2015



Pursuant to Republic Act (RA) No. 8972, entitled "An Act Providing For Benefits And Privileges To Solo Parents And Their Children, Appropriating Funds Therefor and for Other Purposes" otherwise called as Solo Parent Welfare Act of 2000, particularly Section 28 Article VI, a Special Review Committee (SRC) headed by the Department of Social Welfare and Development is created wherein the Department of Education is one of the members.

In line with the roles and responsibilities stipulated in Sections 15 and 22, Article V of the same IRR, the DepEd, in collaboration with the DSWD and other SRC members, is undertaking the establishment of baseline information of solo parents among the DepEd family to ensure that support, benefits and privileges entitled to solo parents and their children are properly constituted, implemented and monitored. Data gathered shall be used to determine and assess the design of programs appropriate to the needs and wants of solo parents and their children. The data gathered shall also be used in providing the initial information relative to the Solo Parents Online Registry to be submitted to the DSWD for data integration and profiling of solo parents nationwide.

In this connection, the Personnel Division in the Central Office and HR units in the regional and division offices are hereby tasked to conduct a survey on solo parents within their respective jurisdiction. The attached templates shall be used in gathering information on solo parents, Form I shall be filled out by the Personnel Division and HR units while Form II shall be accomplished by the solo parent.

Accomplished Forms I and II shall be submitted to the Personnel Division (fax no. 633-66-82/email address: personneloloparent@gmail.com) not later than September 30, 2015.

For information and strict compliance.

Department of Education
 Schools Division Office
 City of Mandaluyong
INDIVIDUAL SOLO PARENT INFORMATION

1. Name:

2. Sex:

3. Address of Solo Parent (Specify both permanent and temporary address)

3.1 Permanent Address:

3.2 Temporary Address:

4. Employment Status: _____

4.1 Position:

4.2 Salary Grade:

4.3 Present Salary (basic/month):

4.4 Gross Salary (per month):

4.5 Net Income:

4.6 Others (Source & Income):

5. Solo Parent ID Information

Solo Parent ID Number	Place of Issuance	Date of Issuance	Expiry Date

6. Dependent (s) information: No. of Dependent (s) * : _____

* 18 years old and below or 18 above incapable of self-support because of mental and/or physical defect/disability

	Name of Dependent	Birthday	Age
6.1			
6.2			
6.3			
6.4			
6.5			
6.6			
6.7			

Note: use additional sheet, if necessary

7. Availment of Solo Parent Leave (2015): YES / NO: _____ & no. of days availed: _____

8. Programs and Services Availed (Specify the Title of Programs / Projects)

8.1 DepEd ** :

8.2 Other Organization ** :

** Use additional sheet, if necessary.

9. Suggested Benefits for a solo parent want (s) / need (s):

I declare under oath that the above information has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head / authorized representative to verify / validate the contents stated herein.

 Signature Over Printed Name of Solo Parent