



Republic of the Philippines
Department of Education
National Capital Region
SCHOOLS DIVISION OFFICE
City of Mandaluyong

Tel. no. 533-60-85 Fax. no.532-71-17

E-Mail Address: depedmandaluyong@gmail.com

Official Website: depedmandaluyong.wordpress.com



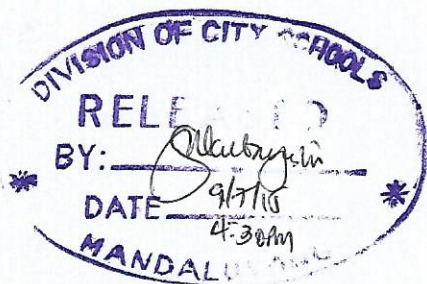
DIVISION MEMORANDUM


TO: Chief Education Supervisors, SGOD and CID
Education Program Supervisors
SGOD and CID Officials
Principals of Elementary and Secondary Schools

SUBJECT: **Clarification on the Submission of Monthly Accomplishment Report on National Drug Education (NDEP)**

DATE: September 7, 2015

1. Enclosed is the unnumbered NCR Memorandum dated August 18, 2015 of Dr. Ponciano A. Menguito, Director III, and DepEd Memorandum *DM-LA-2015-029* of Atty. Alberto T. Muyot, DepEd Undersecretary, re: **“Clarification on the Submission of Monthly Accomplishment Report on National Drug Education (NDEP),** for information and guidance of all concerned.
2. The schools shall submit the accomplishment report using the same format every last Monday of the month to the Schools Division Office.
3. Schools are encouraged to submit on time, in order for the Schools Division Office to consolidate the schools' report.
4. Immediate and wide dissemination of this memorandum is desired.




NERISSA L. LOSARIA, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION) Department of Education
Daang Misamis, Bago Bantay, Lungsod Quezon National Capital Region
(Misamis St., Bago Bantay, Quezon City) RECORDS AND PUBLICATION UNIT

RELEASED

MEMORANDUM

Date: AUG 20 2015 Time: 2

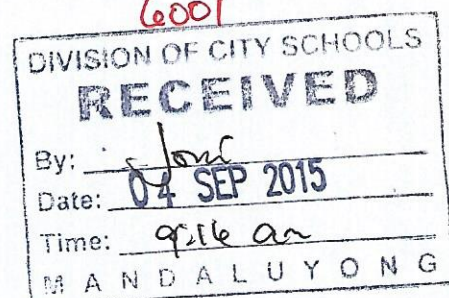
TO : Schools Division Superintendents

FROM : *fr:* LUZ S. ALMEDA
Director IV
PONCIANO A. MENGUITO
Director III

SUBJECT : Clarification on the Submission of Monthly Accomplishment Report on National Drug Education Program (NDEP)

DATE : August 18, 2015

1. Attached is an unnumbered memorandum dated August 10, 2015 of Undersecretary Alberto T. Muyot, Department of Education- Central Office, re: Clarification on the Submission of Monthly Accomplishment Report on National Drug Education Program (NDEP), content of which is self-explanatory, for information and guidance of all concerned.
2. Preferential attention is directed to nos. 1 and 2 of the said memorandum.
3. Kindly submit the Division NDEP Consolidated Accomplishment Report using the attached format every 3rd day of the every month via telefax at the SHNU, this Office at tel.no. 920-14-90 or email at shnu_depedncr@yahoo.com.ph.





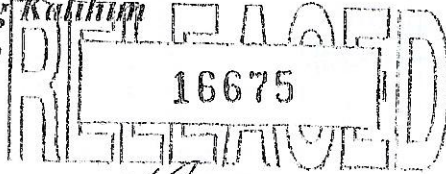
REPUBLICA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Ave., Pasig City



DEPARTMENT OF EDUCATION

RECORDS DIVISION

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary



Direct Line: (632) 633-72-59
Telefax: (632) 633-72-05
E-mail: atmuyot@deped.gov.ph
Website: http://www.deped.gov.ph

Department of Education
National Capital Region
RECORDS AND PUBLICATIONS UNIT


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MEMORANDUM

DM - LA - 2015 - 029

By:  AUG 11 2015

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS

By: 
Date: AUG 12 2015 Time: _____

FROM : ATTY. ALBERTO T. MUYOT
Undersecretary for Legal and Legislative Affairs

SUBJECT : Clarification on the Submission of Monthly Accomplishment Report on National Drug Education Program (NDEP)

DATE : 10 August 2015


This is in connection to Memorandum dated 28 May 2015 relative to the submission on monthly accomplishment report on your initiatives in the implementation of the NDEP.

Please be informed that the submission of the accomplishment report should be made in the following manner using the enclosed template:

1. The School shall submit their accomplishment report on their initiative on the implementation of NDEP to the Division Office;
2. The Division Office shall likewise submit to the Regional Office the consolidated accomplishment report on NDEP of schools within its area;
3. The Regional Office shall submit the consolidated report of the Division Offices within the region on the implementation of NDEP to the DepEd's Health and Nutrition Center (HNC) through the following contact details: Fax number at (02) 632-9935 or email at hnc.health@yahoo.com.

Further, the submission of the accomplishment report should be every 7th day of every month in time for the submission of the Department's monthly report to the Civic Awareness Committee (CAC) of the Dangerous Drugs Board.

For your guidance and strict compliance.


ATTY. ALBERTO T. MUYOT
Undersecretary

