



Republic of the Philippines  
Department of Education  
National Capital Region  
**SCHOOLS DIVISION OFFICE**  
City of Mandaluyong

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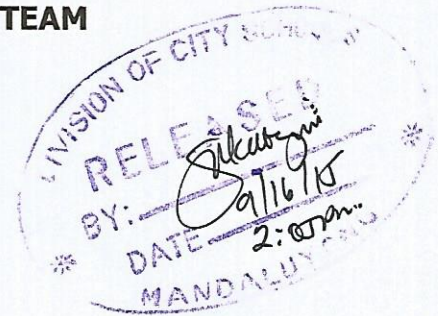


September 15, 2015


**MEMORANDUM**

**ICT TEACHER TROUBLESHOOTING TEAM**

**To: Chief Education Supervisor (SGOD)  
Chief Education Supervisor (CID)  
Education/District Supervisors  
SGOD Officials  
CID Officials  
Principal, Public Elementary Schools**



1. The field is hereby informed that the organized ICT teachers volunteered to troubleshoot and repair the computers of the schools that requested technical assistance.
2. The ICT Troubleshooting Team (T3) Batch 1 are the following:
  - a. Mrs. Marizza SJ Jimenez – HHIS
  - b. Mr. John Darryll S. Mercado –MPNAG
  - c. Mrs. Aileen Grace D. Rabasto –AHIS
  - d. Ms. Hennessy Y. Kadile –ILIS
  - e. Ms. Ramona C. Santos –CMSHS
  - f. Mr. Christopher R. Viernes-PPCES
3. Schedule, troubleshooting expenses and other requirements will be coordinated with the concerned school head.
4. The team is advised to render services beyond their official time, however a certificate and compensatory time-off will be given based on the Form-48 signed by the concerned school head.
5. Prompt and wide dissemination of this memorandum is desired.

  
**NERISSA L. LOSARIA, CESO VI**  
Officer In-Charge  
Office of the Schools Division Superintendent