



Republic of the Philippines
Department of Education
National Capital Region
SCHOOLS DIVISION OFFICE
City of Mandaluyong

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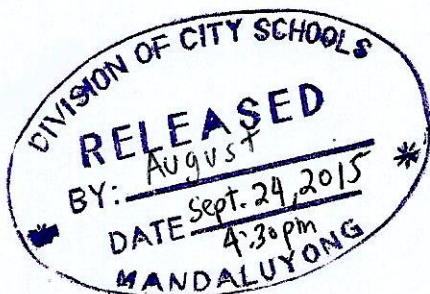
DIVISION MEMORANDUM


TO: Chief Education Supervisors, SGOD/CID
Education Program Supervisors
Principals, Public and Private Elementary and Secondary Schools
Focal Persons of Professional Learning Communities

Subject: **SECOND QUARTER MEETING of PLC FOCAL PERSONS**

Date: September 24, 2015

1. To ensure smooth and proper implementation of the Professional Learning Community and fully incorporate collaboration in school routines, a meeting of the PLC Focal Persons shall be held on **September 29, 2015 in Doña Pilar C. Gonzaga Elementary School at 1:30 P.M.**
2. Agenda includes the following:
 - a. Accomplishment of PLC Forms A and B
 - b. Submission of Reports
 - c. Sharing of PLC Best Practices
 - d. Topics/Activities for PLC
 - e. Others
3. Widest and immediate dissemination of this memorandum is desired.




NERISSA L. LOSARIA, CESO VI
Officer In-charge
Office of the Schools Division Superintendent